

**CITY OF PLUM GROVE, TEXAS  
PROPOSED BUDGET**

**2021 FISCAL YEAR BUDGET**

**Barbara Martin Norris, Mayor**

**Deborah Bell, Council Member, Position No. 1**

**Carly Sager, Council Member, Position No. 2**

**Jacob Clay, Council Member, Position No. 3**

**Calvin Padgett, Council Member, Position No. 4**

**Diana Chunn, Council Member, Position No. 5**

**PRESENTED BY:**

**Melissa Jo Pouncey, City Secretary**

**08/01/2021**

**CITY OF PLUM GROVE, TEXAS  
2022 FISCAL YEAR BUDGET**

	<b>ACTUAL</b>	<b>BUDGET</b>	<b>REVISED</b>
<b><u>REVENUE:</u></b>			
Property Taxes	\$215,000.00	\$215,000.00	
PGPD Revenue	\$ 50,000.00	\$ 50,000.00	
Utilities (Entergy)	\$ 22,000.00	\$ 22,000.00	
Utilities (AT&T)	\$ 1,500.00	\$ 1,500.00	
Utilities (Sage Telecom Com. LLC)	\$ 25.00	\$ 25.00	
Comptroller	\$ 20,000.00	\$ 20,000.00	
CPA State Fiscal Tax	\$ 25,000.00	\$ 25,000.00	
Right of Way Tax	\$ 1,000.00	\$ 1,000.00	
Permits	\$ 5,000.00	\$ 5,000.00	
Emergency Management	\$ 1,000.00	\$ 1,000.00	
<b><u>TOTAL REVENUE</u></b>	<b><u>\$340,525.00</u></b>	<b><u>\$340,525.00</u></b>	

**(Note: New Convenience Store Revenue not projected or included in totals.  
Budget will be amended to include this after one quarter of revenue following  
The Grand Opening.)**

**GENERAL ADMINISTRATION**

Treasurers Report-Audit	\$2,400.00	\$2,400.00
Bank fees	\$150.00	\$150.00
City Attorney-Grady Randle	\$40,000.00	\$40,000.00
+ Lloyd Gosselink	\$20,000.00	\$20,000.00
+Dolcefino Consulting	\$5,000.00	\$5,000.00
Bureau Veritas (sub-contractor)	\$1,000.00	\$1,000.00
Dues	\$700.00	\$700.00
Election Expenses	\$6,500.00	\$6,500.00
Insurance-Property	\$1,182.00	\$1,182.00
Insurance-Liability	\$1,000.00	\$1,000.00
Insurance-Flood	\$842.00	\$842.00

Miscellaneous	\$500.00	\$500.00
Office Supplies	\$700.00	\$700.00
Office Equipment	\$500.00	\$500.00
Post Office Box Rent	\$112.00	\$112.00
Salary-City Secretary	\$35,000.00	\$35,000.00
Chief Asst/Court Clerk	\$25,000.00	\$25,000.00
Telephone/Internet	\$500.00	\$500.00
Unemployment Tax	\$250.00	\$250.00
Utilities-Electric	\$1,200.00	\$1,200.00
Website Domain	\$10.00	\$10.00
Website Hosting	\$150.00	\$150.00
Safe Deposit Box	\$30.00	\$30.00
Microsoft Subscription	\$75.00	\$75.00
Texas Municipal League – Dues	\$591.00	\$591.00
Texas Municipal League -Insurance	\$2,163.00	\$2,163.00
Zoom	\$365.00	\$365.00
Newspaper Dues/Publications	\$2,500.00	\$2,500.00
Copy Machine Contract	\$1,800.00	\$1,800.00
City Hall Landscaping/Maintenance	\$1,700.00	\$1,700.00
<b><u>TOTAL GENERAL ADMIN.</u></b>	<b><u>\$151,920.00</u></b>	<b><u>\$151,920.00</u></b>

	ACTUAL	BUDGET
<b><u>EXPENSES:</u></b>		
<b>PUBLIC SAFETY</b>		
Plum Grove Volunteer FD	\$6,000.00	\$6,000.00
Emergency Management	\$3,600.00	\$3,600.00
Security – City Meetings	\$2,550.00	\$2,550.00
<b><u>TOTAL PUBLIC SAFETY</u></b>	<b><u>\$12,150.00</u></b>	<b><u>\$12,150.00</u></b>
<b>MUNICIPAL COURT</b>		
Dues	\$ 2,000.00	\$ 2,000.00
Court Attorney	\$15,000.00	\$15,000.00
Clerk (Admin. Expense)		
<b><u>TOTAL MUNICIPAL COURT</u></b>	<b><u>\$17,000.00</u></b>	<b><u>\$17,000.00</u></b>
<b>PUBLIC WORKS</b>		
Generator Maintenance	\$650.00	\$650.00
Propane Fuel	\$500.00	\$500.00
<b><u>TOTAL PUBLIC WORKS</u></b>	<b><u>\$1,150.00</u></b>	<b><u>\$1,150.00</u></b>

**PROFESSIONAL SERVICES**

CPA	\$5,000.00	\$5,000.00
Liberty County CAD	\$4,446.00	\$4,446.00
<b>TOTAL PROFESSIONAL SERVICES:</b>	<b><u>\$9,446.00</u></b>	<b><u>\$9,446.00</u></b>

ACTUAL                      BUDGET

**CASH FLOW SUMMARY:**

Revenue	\$340,525.00	\$340,525.00
Expenditures		
General Administration	\$151,920.00	\$151,920.00
Police Department	\$101,500.00	\$101,500.00
Public Safety	\$ 12,150.00	\$ 12,150.00
Municipal Court	\$ 17,000.00	\$ 17,000.00
Public Works	\$ 1,150.00	\$ 1,150.00
Professional Services	\$ 9,446.00	\$ 9,446.00
Street & Bridge Maint.	\$ 26,100.00	\$ 26,100.00
Total Expenditures	\$319,266.00	\$319,266.00
<b><u>Net Revenue Less Expenditures</u></b>	<b><u>\$ 21,259.00</u></b>	<b><u>\$ 21,259.00</u></b>



**STREET AND BRIDGE MAINTENANCE - PROPOSED BUDGET**

Inter-Local Agreement	\$ 3,600.00
Expenditures:	
Street Materials	\$20,000.00
Contract Labor	\$ 1,000.00
Misc. Supplies	\$ <u>1,500.00</u>
Total	\$ 26,100.00