

CITY COUNCIL MEETING NOVEMBER 14, 2022

MINUTES OF THE PLUM GROVE CITY COUNCIL SPECIAL OPEN MEETING HELD ON THE 14th DAY OF NOVEMBER 2022, AT THE PLUM GROVE CITY HALL, 9485 PLUM GROVE RD, CLEVELAND, TEXAS 77327, IN THE CITY OF PLUM GROVE, COUNTY OF LIBERTY, STATE OF TEXAS AT 7:00 PM.

The Council met in a SPECIAL session with the following council members present

Barbara Norris-Mayor

Deborah Bell

Ralph Salinas

Froilan Ortiz

Calvin Padgett

Diana Chunn

*** CM denotes Council Member***

1. Call Meeting to Order at 7:04 P.M.
2. Roll Call Deborah Bell and Barbara Norris Absent.
3. Pledge of Allegiance lead by Mayor Pro Temp Diana Chunn
4. Invocation lead by Ralph Salinas
5. Public Comments
 - Mary Lou Graham Smith**- Please stand your ground about the water lines and the original plans that the store owner submitted. I do not want this to affect any one's personal wells.
 - Sharla Enloe**- Was fully against the water lines. Is there any way to agree to not force the water lines on individuals.
6. Motion to Approve October 10, 2022, Meeting Minutes by CM Padgett, 2nd by CM Ortiz, passed unopposed.
7. Motion to Approve October 2022 Financial Report made by CM Ortiz, 2nd by Cm Padgett, passed unopposed.
8. Emergency Management Report attached presented by James Autrey.
9. Plum Grove Fire Department Report attached presented by Chief Frazier.
10. Plum Grove Police Department Report attached presented by Chief Frazier.
11. Motion to approve Reimbursement to Brandon Frazier for Dues and Maintenance in the amount of \$132.17 made by CM Padgett, 2nd by CM Salinas, passed unopposed.
12. Motion to Approve Ordinance 1114-2022 Appointing Allen Goodwin as Municipal Court Associate Judge for the City of Plum Grove Texas; Providing for severability; Providing for repeal; and providing an effective date made by CM Padgett, 2nd by CM Ortiz, passed unopposed.
13. Motion to Approve the Interlocal Cooperation Contract for Failure to Appear (FTA) Program for Plum Grove Municipal Court made by CM Padgett, 2nd by CM Ortiz, passed unopposed.

14. Motion to DENY Chevron to alter water source from a commercial well on site to a water line provided by C & R water company's commercial well located in 59 Estates Due to no Plans have been sent or delivered to the City Of Plum Grove made by CM Padgett, 2nd by Cm Ortiz, passed unopposed.
15. No Action, No Discussion on cell phone tower construction on CR 343/Bohannon Rd by C & R water company council is requesting his presence at next regular meeting.
16. No Action, No Discussion on dirt pit on CR 343/ Bohannon Rd and Related Matters.
17. No Action, No Discussion on development on the KSBJ property on CR 347 North and Related Matters.
18. Motion to Approve Mike Overbay to Repair and Replace the gates on Church Loop Road with the Budget of \$600.00 made by CM Ortiz, 2nd by CM Padgett, passed unopposed.
19. Discussion on the amounts to pay each attorney Paying City attorney Randle Law \$526.50 and Lloyd Gosselink \$2227.50 will discuss new amounts at next regular scheduled meeting.
20. No Discussion, No Updates on GLO and AG Grant.
21. No Discussion, No Updates on FEMA.
22. Discussion of Local, County, and State Updates.
23. Motion to Adjourn @ 8: 26 P.M made by CM Padgett, 2nd by CM Ortiz, passed unopposed.

Sec. 418.005. EMERGENCY MANAGEMENT TRAINING. (a) This section applies only to:

(1) an elected law enforcement officer or county judge, or an appointed public officer of the state or of a political subdivision, who has management or supervisory responsibilities and:

(A) whose position description, job duties, or assignment includes emergency management responsibilities, or

(B) who plays a role in emergency preparedness, response, or recovery; and

(2) an emergency management coordinator designated under Section 418.1015(c) by the emergency management director of a county with a population of 500,000 or more.

(b) Each person described by Subsection (a) shall complete a course of training provided or approved by the division of not less than three hours regarding the responsibilities of state and local governments under this chapter not later than the 180th day after the date the person:

(1) takes the oath of office, if the person is required to take an oath of office to assume the person's duties as a public officer;

(2) otherwise assumes responsibilities as a public officer, if the person is not required to take an oath of office to assume the person's duties; or

(3) is designated as an emergency management coordinator under Section 418.1015(c).

(c) The division shall develop and provide a training course related to the emergency management responsibilities of state-level officers and a training course related to the emergency management responsibilities of officers and emergency management coordinators of political subdivisions. The division shall ensure that the training courses satisfy the requirements of Subsection (b).

(c-1) The training course provided under this section related to the emergency management responsibilities of officers of political subdivisions must include training based on the disaster response guide as required by Section 418.054(b).

(d) The division may provide the training and may also approve any acceptable course of training offered by a governmental body or other entity. The division shall ensure that at least one course of training approved or provided by the division is available on videotape or a functionally similar and widely available medium at no cost.

(e) The division or other entity providing the training shall provide a certificate of course completion to a person who completes the training required by this section. A person who completes the training required by this section shall maintain and make available for public inspection the record of the person's completion of the training.

(f) The failure of one or more public officers of the state or a political

subdivision to complete the training required by this section does not affect the validity of an action taken by the state or the political subdivision.

(g) The hours spent in a training course required by Subsection (b) may be applied toward the continuing education requirements for county commissioners under Section 81.0025, Local Government Code.

~~Sec. 418.054. DISASTER RESPONSE GUIDE.~~ (a) The division shall develop a model guide for local officials regarding disaster response and recovery. The guide must provide a comprehensive approach to disaster recovery by local officials and include information on:

- (1) contracting for debris removal;
- (2) obtaining federal disaster funding;
- (3) coordinating the availability and construction of short-term and long-term housing; and
- (4) obtaining assistance from local, state, and federal volunteer organizations.

(b) The division, in coordination with the Texas A&M Agrilife Extension Service and the Texas A&M Engineering Extension Service, shall provide training based on the disaster response guide as a part of the emergency management training course provided under Section 418.005.

Sec. 418.102. COUNTY PROGRAMS. (a) Each county shall maintain an emergency management program or participate in a local or interjurisdictional emergency management program that, except as otherwise provided by this chapter, has jurisdiction over and serves the entire county or interjurisdictional area.

(a-1) An emergency management program required by Subsection (a) and maintained by a county, or in which a county participates, must provide for catastrophic debris management.

(b) The county program is the first channel through which a municipal corporation or a joint board shall request assistance when its resources are exceeded. Requests that exceed the county capability shall be forwarded to the state as prescribed in the state emergency management plan.

Sec. 418.103. MUNICIPAL PROGRAMS. (a) The governor shall determine which municipal corporations need emergency management programs of their own and shall recommend that they be established and maintained. The governor shall make the determinations on the basis of the municipality's disaster vulnerability and capability of response related to population size and concentration.

(b) The emergency management program of a county must be coordinated with the

emergency management programs of municipalities situated in the county but does not apply in a municipality having its own emergency management program.



Plum Grove Volunteer Fire Department

FIRE STATION 87
7733 FM 1010 ROAD
Cleveland, Texas 77327

PHONE (281) 689-8775
FAX (281) 689-9775

MONTHLY REPORT

From: Chief B. Frazier
Date: November 06, 2022
Re: Monthly Report

Over **4,068 hours** logged by members at the fire station.

140 Calls for Service in October 2022. Estimated **60.50% increase** over 2021.

Communications Project

- *We have completed the communications tower.*
 - *Needs stabilization cables.*
 - *Needs Receiver Booster (Ordered)*
- *First 6 of the new multi-band radios received.*
 - *Working through a few programing issues.*
- *Fire House Subs Grant awarded for 10 additional multi-band radios.*
 - *Working on process.*
 - *Press Release Completed.*
 - *Mobile Radio (to be addressed in next phase)*
 - *Rumor that Liberty County is going to approve 1 Mobile Radio per truck by Christmas.*

Backgrounds

- Background Check updates have been released from the state. We are working through seeing if it will affect anyone our policies in the department. Chief Autrey is reviewing the documents.

Policies

- We have identified some missing policies that we need to make sure that we address.
 - Fleet Incidents
 - Incident Reports due period
 - Member Injuries
 - Member Exposures

PLUM GROVE VFD

10/01/2022 - 10/31/2022 (31 Days)

Breakdown by Incident Category

Incident Category	# Incidents	% of Total
Fire	58	41.42%
Medical	34	24.28%
Accident	18	12.85%
Canceled	10	7.14%
Unauthorized burning	8	5.71%
Alarm	4	2.85%
Controlled Burn	2	1.42%
HazMat	1	0.71%
Smoke Investigation	1	0.71%
Agency Assist	1	0.71%
Utility Problem	1	0.71%
Other	1	0.71%
Public Service	1	0.71%
Total	140	100%



PLUM GROVE

Police Department

CITY OF PLUM GROVE
9485 Plum Gove Road
Cleveland, Texas 77327
PHONE (281) 659-4300

ACTIVITY REPORT

From: Chief B. Frazier
To: The City Council & Mayor, Plum Grove
Re: Monthly Updates and Activities
Date: November 14, 2022

Please accept the following updates and information regarding the Plum Grove Municipal Police Department:

- On September 01, 2022, an Investigator with TCOLE visited the Police Department to investigate a complaint.
 - Complaint is unknown.
 - Copies of personnel files taken.
 - Impressed by file organization and documentation.
 - Pending file issues.
 - Frazier File Items
 - Lopez Social Security Card (Copy) - Corrected
- Police Chiefs Association
 - Chief Frazier went ahead and submitted an application and joined.
- New Chiefs Training (Mandatory)
 - Registered for the next available class that was not full that is set for November 2023.
- PD104 (Dodge Charger) had a catastrophic A/C failure that rendered it out of service.
 - AC Repaired – September 2022
 - Oil Changed - September 2022
 - Oil Cooler Changed – September 2022
 - Alternator Changed – September 2022
 - Catalytic Converter Changed – September 2022
 - Oil Changed November 2022.
 - Oil Pan Bolt Stripped and Replaced – November 2022
- PD105 (Chevy Tahoe)
 - Oil Changed – November 2022
 - New Wiper Blades – November 2022

Public Relations

- *Community Event*
 - *Profit loss, but good interaction with the public.*

New Squad Vehicle

- *2013 Ford Explorer Police Package Purchased.*
- *Squad 871 scheduled to be removed from service.*
- *Press Release Pending*
- *Needs:*
 - *Few Parts and Paint*
 - *Decals*
 - *Command Center*
 - *Emergency Equipment*

Tuition Grant

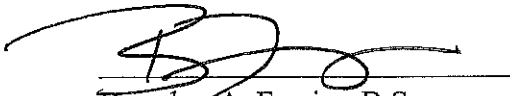
- *Grant submitted for Fire Academy – James Autrey*
- *Grant submitted for Fire Academy – Curtis Lambert*

Emergency Disaster Planning

- *New Emergency Manager for City appointed.*
- *Reviewing and updating primary plan.*
- *Adding new resources into the plan.*

FY2023 Budget

- *Emergency County Contract signed, new total*
- *Budget modifications need review and approval to account for additional funding.*



Brandon A. Frazier, B.S.

Fire Chief

PLUM GROVE VOLUNTEER FIRE DEPARTMENT, INC

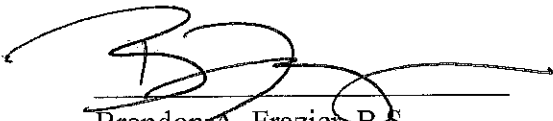
7733 FM 1010

Cleveland, TX 77327

(281) 689-8775 OFFICE

Frazier.Brandon@PlumGroveVFD.org

- Badges
 - Need to be replaced. They were given small badges that are not the right size or durable. They are breaking.
- Officer Comp Time:
 - **Dodson (168)**
 - **Palacios (132)**
 - **Longoria (140)**
 - **Lopez (0)**
- Health Insurance for Officers
 - Officers wanting to know cost before they sign up.
- Replacement Employee Drug Screening Kits
 - No Budget for this Yet.
- Court and Legal Related
 - Still Pending Legal Response on Expungement and Court Date.
 - One Legal Case order on a PD Case.
 - One new request regarding files on a former employee.
- PD104 (Dodge Charger) still needs a cage, lighting configuration, and push bar.
- PD105 (Chevy Tahoe) still needs a bush bar.



Brandon A. Frazier, B.S.

Chief of Police

PLUM GROVE POLICE DEPARTMENT

9485 Plum Grove Road

Cleveland, TX 77327

(281) 659-4300 OFFICE

Frazier.Brandon@PlumGrovePD.com