

CITY COUNCIL MEETING FEBRUARY 13, 2023

MINUTES OF THE PLUM GROVE CITY COUNCIL REGULAR OPEN MEETING HELD ON THE 13th DAY OF FEBRUARY 2023, AT THE PLUM GROVE CITY HALL, 9485 PLUM GROVE RD, CLEVELAND, TEXAS 77327, IN THE CITY OF PLUM GROVE, COUNTY OF LIBERTY, STATE OF TEXAS AT 7:00 PM.

The Council met in a REGULAR session with the following council members present.

Mary Arrendell-Mayor

Deborah Bell

Ralph Salinas

Froilan Ortiz

Israel Lopez

Diana Chunn

*** CM denotes Council Member***

AM denotes Audience Member

1. Call Meeting to Order at 7:00 P.M.
2. Roll Call

Present-

Mary Arrendell-Mayor

Diana Chunn-Mayor Pro-Tem

Deborah Bell-CP1

Israel Lopez-CP4

Melissa Pouncey-Secretary/Disaster Relief

Brandon Frazier-Police Chief/Fire Chief

James Autrey-Emergency Management

Jillian Frazier-Court Administrator

Absent-

Ralph Salinas and Froilan Ortiz

3. Pledge of Allegiance lead by Mayor Mary Arrendell
4. Invocation lead by AM Carl Pouncey
5. Public Comments

CM-Chunn made an announcement audience member has 1 chance to speak up to 3 minutes and one time to use the 3 minutes. Do not interrupt the council or others speaking. Otherwise, you will be escorted out of the building and asked to leave the premises.

Mary Lou Smith- My point of view on the store. It built up the land so much that it floods the roads and ditches anytime it rains. We flood and the road floods, the pond is useless. The pond is not to the specifications that was originally agreed too. The store owner wants to add more businesses there and should not be allowed to.

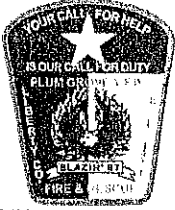
Lee Walker- I ran into Ernest Bailes at Ducks Unlimited and is anyone familiar with what is going on with the tower. There is no light on it for airplanes and about a week ago I was home, and a plane was so close to it. He gave Sharron and I an update. We spoke about the tower and the FAA had put a beacon out to all of the pilots to let them know the location or whatever they do to let them know its there. That the new owner of the property said there is an environmental issue with the tower and by March or April they will be taking the

tower down. Mayor Arrendell- yes it was an issue when I was a Mayor last time and apparently a couple of thieves went and stole everything out of there. Lee Walker- well the pilots know it's there because it is either my hill or your hill that's going to get taken out.

6. Motion to Approve January 9, 2023, Meeting Minutes made by CM Chunn, 2nd by CM Lopez, passed unopposed.
7. Motion to Approve January 2023 Financial Report made by CM Chunn, 2nd by CM Lopez, passed unopposed.
8. Moved to Executive Session at 7:11 P.M.
 - (1) Pending or contemplated litigation concerning cause number CV2016249 - City of Plum Grove, Texas v. Colony Ridge Development, LLC, and related matters.
Returned from Executive session at 7:31 P.M.
9. CM Chunn-City is in communication and discussion with Colony Ridge to come up with a Resolution and a possible path forward so no motion at this time.
10. Discussion on Emergency Management Report by James Autrey- Definitely need the high-water signs we are completely out of them. We also need some barricades to temporary block off some roads. They are 106.09 apiece.
11. Motion to approve the purchasing of 10 high water signs by CM Lopez, 2nd by CM Chunn, passed unopposed.
12. Plum Grove Fire Department Report included.
13. Plum Grove Police Department Report included.
14. Motion to Reimburse Plum Grove Fire Department \$1350.00 for bottom 3 panels of garage door due to police car incident made by CM Chunn, 2nd by CM Lopez, passed unopposed.
15. Motion to set sick and personal time off for Plum Grove Police Department to 10 days PTO and sick then to add a day for every year of employment after 5 years made by CM Bell, 2nd by CM Lopez, passed unopposed.
16. Update council on all Texas Toll Road accounts that previous chief had an account set up for the city that had several vehicles on the account that was not registered to the city. After several phone calls the issues should be resolved.
17. Discussion on Plum Grove Court report included.
18. Discussion to pay each attorney Randle Law \$6000.00 and Lloyd Gosselink \$3,500.00.
19. Motion to approve Ordinance 0213-2023 regarding the regulation of food establishments including service establishments, retail food stores, temporary food establishments, mobile food units, and roadside food vendors by CM Chunn, 2nd by CM Lopez, passed unopposed.
20. Motion to re-approve an Alcohol and Beverage License for C-Store 7940 Plum Grove Road by Cm Chunn, 2nd by CM Lopez, passed unopposed.
21. Motion to deny temporary certificate of occupancy for Pizza Hut located at 7940 Plum Grove Road by CM Chunn, 2nd by CM Lopez, passed unopposed.

Discussion CM Chunn- the only issue I see is the water and gas are not still proper. Secretary Pouncey- I spoke with Dawnel with Bureau Veritas, the gas has not been inspected to the Pizza Hut, but it will pass this time. There is water in the tank and there was an inspection for January 10, 2023, that inspection passed but do you have a current inspection? Mr. Patranella, Pizza Hut owner, explained that the well is going to be drilled when it dries up some and that Mike from C & R Water will provide a report every day to show the water is potable. CM Chunn-The issue is if we issue a temporary CO then the store owner does not follow through with correct protocol then we are right back where we are now. We just need things correct so that when it opens, we know everyone is safe. CM Bell- agreed we would rather be safe than sorry. Patranella- so what you are saying is this is a no until the well is drilled, because we could be looking at 2 months before that happens. CM Chunn- unfortunately we have heard many stories from the store owner. Secretary Pouncey- we could have a special meeting and have a certificate of occupancy granted once everything is correct.

22. Motion to approve Silva Can Cad after city attorney approves General Contract to review the retention pond located at 7940 Plum Grove Road made by CM Chunn, 2nd by CM Lopez, passed unopposed. Discussion- It was explained to Mr. Silva that it is believed that the pond at the C-store location is not the correct size and that it is not draining properly. He explained that he had worked with Harris County for many years, and he would be willing to look over the plans and the pond to make sure everything is correct and up to code.
23. Motion to Deny an Alcohol Beverage License for taco stand on corner of 1010 and CR 342 due to there are no permits on the stand and it is not up to building code made by CM Chunn, 2nd by CM Bell, passed unopposed.
24. Discussion on a community prayer meeting in the parking lot. Permission was granted for the parking lot to be used for a community prayer.
25. Discussion on Election Locations Secretary Pouncey explained there is around a \$2,500.00 difference if the election is at city hall for 2 weeks vs only on May 6th election day. That the election will be around \$6,000.00 for having an election, then add around \$2,500.00 to the \$6,000.00 if we have the election at city hall for the 2 weeks and city and court would need to be closed for the 2 weeks of the election.
26. The first draw paperwork is being completed for the AG grant.
27. No updates on FEMA Updates.
28. Discussion of Local, County, and State Updates.
29. Adjourn.



Plum Grove Volunteer Fire Department

FIRE STATION 87
7733 FM 1010 ROAD
Cleveland, Texas 77327

PHONE (281) 689-8775
FAX (281) 689-9775

MONTHLY REPORT

From: Chief B. Frazier
Date: February 13, 2023
Re: Monthly Report

Over **2,400 hours** logged by members at the fire station in January 2023.

93 Calls for Service in January 2023.

- **Event**
 - Our Annual Banquet successful.
 - Award, Dinner, and Activities for FD and PD without incident.
 - Taylor's Organization on a fundraiser cancelled.
 - Fish Fry Fundraiser on April 07, 2023. More information to come.
- **Station**
 - Station 872 foundation completed. Has been delayed due to rain. No further updates at this time.
- **Grant**
 - Resubmitted AFG Grant for a new Tanker/Tender.
 - Finalizing last for DAC Project Reimbursement on Rescue Boat.
 - Radio Grant in progress. Expected to take delivery after March.
- **Fleet**
 - Tanker 871 is still out of service. Pending repairs.

CRYSTAL AUTREY PASSED NREMT & IS NOW AN EMT-BASIC

Brandon A. Frazier, B.S.

Fire Chief

PLUM GROVE VOLUNTEER FIRE DEPARTMENT, INC

7733 FM 1010

Cleveland, TX 77327

(281) 689-8775 OFFICE

Frazier.Brandon@PlumGroveVFD.org

PLUM GROVE VFD

01/01/2023 - 01/31/2023 (31 Days)

Breakdown by Incident Category

Incident Category	# Incidents	% of Total
Medical	41	44.08%
Fire	18	19.35%
Accident	11	11.82%
Alarm	7	7.52%
Canceled	7	7.52%
Rescue	4	4.3%
Unauthorized burning	2	2.15%
Controlled Burn	1	1.07%
HazMat	1	1.07%
Public Service	1	1.07%
Total	93	100%

Detailed Breakdown by Incident Type

Incident Type	# Incidents	% of Total
111	1	1.07%
118	2	2.15%
121	1	1.07%
131	1	1.07%
142	3	3.22%
143	9	9.67%
151	1	1.07%
300	1	1.07%
311	39	41.93%
321	1	1.07%
322	5	5.37%
324	6	6.45%
363	4	4.3%

Account Type	Accounts	(% of total)
500	1	1.07%
561	2	2.15%
611	5	5.37%
6111	2	2.15%
631	1	1.07%
700	5	5.37%
735	1	1.07%
745	1	1.07%
Total	93	100%



PLUM GROVE Police Department

CITY OF PLUM GROVE
9485 Plum Gove Road
Cleveland, Texas 77327
PHONE (281) 659-4300

ACTIVITY REPORT

From: Chief B. Frazier
To: The City Council & Mayor, Plum Grove
Re: Monthly Updates and Activities
Date: February 13, 2023

Please accept the following updates and information regarding the Plum Grove Municipal Police Department:

Fleet:

- Oil changes delayed due vehicle use.
- Dodge Charger (PD104) involved in minor fleet. Insurance assessment and approval pending.

Network:

- Firewall - Complete
- Network Switch – Complete (Donated at no cost)
- Network Cabinet w/ Cooling- Complete
- Laptop Battery Repair - Complete
- Evidence Security Video – Complete
- Server UPS Battery Backup - Complete
- Server (VM) – Upgraded Ram installed, and Server software installed. Complete
- Small UPS Battery Backups – Installed on half the PD. Near Complete (Donation at no cost)
- Active Directory/Domain – Near Complete
- Wireless Access Point - Pending

Evidence:

- Evidence Packaging supplies in and implemented. New procedure actively being integrated. Evidence Cooling Integrated in chain of custody.
- Evidence/Property Audit in progress. Reporting due by March 1, 2023.

Other Projects:

- Draft for PD Open Records Request Form completed and submitted to city for review.
- Tow Truck/Wrecker Inspection form – Near Complete.
- Pending a meeting relating to a Towing App.
- Grant Meeting Cancelled and pending reschedule.
- Quarterly Budget Review complete. Concerns addressed for PD in improving accountability of funds by itemization.
- Case Cards received and deployed to officers.
- Made adjustments to Court Dates and Information on Violator Copy per Court Request.
- Badges ordered due to wear on other badges. New Design below.



Brandon A. Frazier, B.S.
Chief of Police
PLUM GROVE POLICE DEPARTMENT
9485 Plum Grove Road
Cleveland, TX 77327
(281) 659-4300 OFFICE
Frazier.Brandon@PlumGrovePD.com



City of Plum Grove Municipal Court

PO Box 1358, Splendora, TX 77372

Phone: (281) 659-4300

Court night 02/06/2023

-Judge Bob Steely, Judge Allen Goodwin, and Prosecutor Fresnal Phann were sworn in and did their Oath and Anti-Bribery statement.

Failure to Appear/Warrants

-Multiple Failure to Appear after two Show-Cause letters were mailed. Working with Netdata to set up our warrant program and how we are moving forward.

3rd Friday/Payment Night

-Only a few people are showing up for Friday night Open Court. We are no longer having Friday night Open Court at this time.

Court Dates corrected with CopSync

-Worked with Chief Brandon Frazier to correct court dates and times listed on violators copy of citations.

Judge Bob Steely's Class

-Judge Steely attended his mandatory three (3) day class February 1-3, 2023 in Galveston.

Judge Allen Goodwin's Class

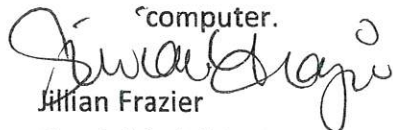
-Judge Goodwin is set for his mandatory class in July.

Jillian Frazier Court Clerk Certification

-Jillian Frazier has to complete 8 more hours of training (all online classes)
-CCC1 testing around the Houston area monthly that can be taken once all mandatory training hours have been accomplished.

Municipal Court Server Issues

-Working on getting server issues corrected as well as Microsoft integrated for Court computer.


Jillian Frazier

Court Administrator