

CITY COUNCIL MEETING JUNE 12, 2023

MINUTES OF THE PLUM GROVE CITY COUNCIL REGULAR OPEN MEETING HELD ON THE 12th DAY OF JUNE 2023, AT THE PLUM GROVE CITY HALL, 9485 PLUM GROVE RD, CLEVELAND, TEXAS 77327, IN THE CITY OF PLUM GROVE, COUNTY OF LIBERTY, STATE OF TEXAS AT 7:00 PM.

The Council met in a REGULAR session with the following council members present.

CM denotes Council Member

AM denotes Audience Member

1. Call Meeting to Order at 7:00 P.M.
2. Roll Call

Present-

Mary Arrendell-Mayor
Deborah Bell-CM1
Danielle Enloe-CM3
Israel Lopez-CM4
Kevin Lee-CM5

Melissa Pouncey-Secretary/Disaster Relief
Brandon Frazier-Police Chief/Fire Chief
Frank Longoria-Police Sgt/Security
Jillian Frazier-Court Administrator
Debra Mergel-City Attorney

Absent-

Ralph Salinas-CM2
James Autrey-Emergency Management

3. Pledge of Allegiance lead by Mayor Mary Arrendell
4. Invocation lead by AM Mike Pierce
5. PUBLIC COMMENTS-

Diana Chunn- I made an information request last week asking for emails. One person is writing the emails for two of the council, there are too many similarities. Y'all need to sit down and have a one-on-one conversation with the mayor. There is even an email admitting to a walking quorum.

Sharron Reed-Do you have proof that one person wrote these emails for them and how do you know they are not writing the emails or is this just Ms. Chunn's idea that just one person wrote them?

Tammy Luckey- Missing money, council going to class, where is the audit, is Ralphs resignation accepted.

6. EXECUTIVE SESSION in accordance with Subchapter D of the Open Meetings Act, Texas Government Code Section 551.001, et. seq., to review and consider the following:

ADJOURNED- 7:06 P.M.

- a. Under authority of Section 551.071 (Consultation with Attorney):
 - 1. Consultation with attorney under Government Code Section 551.071(1) (to seek or receive attorney's advice on pending or contemplated litigation).
 - 2. Consultation with attorney under Government Code Section 551.071(2) (to seek or receive attorney's advice on legal matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter).

BACK IN SESSION- 7:22 P.M.

- 7. Motion to void action taken at the May 30, 2023, Special Meeting, specifically that being Agenda Item Nos. 9, 10, 12, 13, and 14 as well as Ordinance No. 0530-2023B, 0530-2023C, and 0530-2023D, and 0530-2023F made by CM Enloe, 2nd by CM Bell, passed unopposed.
- 8. Motion to approve May 2023 Financial Report made by CM Lopez, 2nd by CM Lee, passed unopposed.
- 9. Receive reports, discuss, and provide input on reports from City Staff, including:
 - a. the Emergency Management Report-James Autrey was absent he was at work. He did attend the conference for Emergency Management.
 - b. the Plum Grove Fire Department Report- Included.
 - c. the Plum Grove Police Department Report- Included.
 - d. the Plum Grove Municipal Court- No updates at this time.
 - e. GLO and AG Grant Updates-attempted to sign paperwork on the Ag website for the 2nd draw for the Ag grant.
 - f. FEMA Updates- No updates at this time.
 - g. Discussion of Local, County, and State Updates-No updates at this time.
- 10. Motion to appoint Sharron Reed for Council Position No. 2. Made by CM Enloe, 2nd by CM Lee, passed unopposed.
- 11. Motion to appoint Danielle Enloe as Mayor Pro Tempore made by CM Lee, 2nd by CM Lopez, passed unopposed.
- 12. Consideration, discussion, and possible action on financial matters of the City, including:
 - a. Motion made to remove Diana Chunn from Checking Account Nos. XXXX-0710, XXXX-7302, XXXX-7272, and XXXX-6203; by CM Enloe, 2nd by CM Lee, passed unopposed.
 - b. Motion made to add Danielle Enloe to Checking Account No. XXXX-0710, XXXX-7302, XXXX-7272, and XXXX-6203; by CM Lee, 2nd by CM Lopez, passed unopposed.
- 13. Motion to authorize Diana Chunn to maintain the City of Plum Grove website made by CM Lee, 2nd by CM Lopez, passed unopposed.
- 14. Consideration, discussion, and possible action on Boards and Commissions of the City, including:

- a. Ordinance 0612-2023A establishing General Rules and Procedures for all Boards and Commissions of the City; motion to table made by CM Lee, 2nd by CM Enloe, passed unopposed.
 - b. Ordinance 0612-2023B creating a Legal Affairs Advisory Committee and Appointments to Same; motion to table made by CM Enloe, 2nd by CM Lee, passed unopposed.
 - c. Ordinance 0612-2023C creating a Financial Affairs Advisory Committee and Appointments; motion to table made by CM Enloe, 2nd by CM Lee, passed unopposed.
15. Consideration and discussion matters related to the May 6, 2023, General Municipal Election, including:
 - a. The canvassing for the May 6, 2023, election was done properly as required by the Texas Election Code and because of a tie a second election is required.
 - b. The approval of Ordinance No. 0612-2023D, ordering a second election for the purpose of electing Council Member Position No. 1 made by CM Lee, 2nd by CM Lopez, passed unopposed.
16. Motion to adjourn @ 7:49 P.M. made by CM Lee, 2nd by CM Lopez, passed unopposed.



Plum Grove Volunteer Fire Department

FIRE STATION 87
7733 FM 1010 ROAD
Cleveland, Texas 77327

PHONE (281) 689-8775
FAX (281) 689-9775

MONTHLY REPORT

From: Chief B. Frazier

Date: June 12, 2023

Re: Monthly Report

99 Calls for Service in May 2023.

- **General**

- The department is approximately halfway through teaching its EMT Basic Course. Students are now starting clinical rotations.
- County started deploying the VHF/700/800 handheld radios last week.
- The department submitted its 6-month contract updates with the Fire Marshals Office.

- **Grant**

- AFG Grant for a new Tanker/Tender submitted, still pending.
- Radio Grant-Radios are actively being programmed.
- Emergency Repair Grant for Tanker awarded.

- **Fleet**

- Tanker 871 has been sent out for repairs. Unknown return date.
- Squad 871 console arrives this week and we will start the upfitting process.
- Brush 871 tire inflation system is having issues and we are seeking assistance from the Texas Forest Service for repairs.

Brandon A. Frazier, B.S.

Fire Chief

PLUM GROVE VOLUNTEER FIRE DEPARTMENT, INC

PLUM GROVE VFD

05/01/2023 - 05/31/2023 (31 Days)

Breakdown by Incident Category

Incident Category	# Incidents	% of Total
Medical	50	50.5%
Fire	18	18.18%
Accident	16	16.16%
Canceled	8	8.08%
Controlled Burn	2	2.02%
Alarm	1	1.01%
Other	1	1.01%
Public Service	1	1.01%
Unauthorized burning	1	1.01%
HazMat	1	1.01%
Total	99	100%

Detailed Breakdown by Incident Type

Incident Type	# Incidents	% of Total
Aircraft standby	3	3.03%
Authorized controlled burning	2	2.02%
Brush or brush-and-grass mixture fire	5	5.05%
Building fire	1	1.01%
Camper or recreational vehicle (RV) fire	1	1.01%
Cooking fire, confined to container	1	1.01%
Dispatched & canceled en route	5	5.05%
Dispatched & canceled prior to checking en route	3	3.03%
False alarm or false call, other	1	1.01%
Fire in mobile home used as fixed residence	1	1.01%
Fire in mobile property used as a fixed structure, other	1	1.01%
Fire in motor home, camper, recreational vehicle	1	1.01%
Fire, other	1	1.01%
Gas leak (natural gas or LPG)	1	1.01%

Incident Type	# Incidents	% of Total
Medical assist, assist EMS crew	50	50.5%
Motor vehicle accident with injuries	3	3.03%
Motor vehicle accident with no injuries	10	10.1%
Natural vegetation fire, other	1	1.01%
Off-road vehicle or heavy equipment fire	1	1.01%
Outside rubbish fire, other	1	1.01%
Outside rubbish, trash or waste fire	1	1.01%
Passenger vehicle fire	2	2.02%
Service Call, other	1	1.01%
Special type of incident, other	1	1.01%
Unauthorized burning	1	1.01%
Total	99	100%



PLUM GROVE Police Department

CITY OF PLUM GROVE
9485 Plum Gove Road
Cleveland, Texas 77327
PHONE (281) 659-4300

ACTIVITY REPORT

From: Chief B. Frazier
To: The City Council & Mayor, Plum Grove
Re: Monthly Updates and Activities
Date: June 12, 2023

Please accept the following updates and information regarding the Plum Grove Municipal Police Department:

Fleet:

- Ford Explorer (PD107)
 - Old Decals have been stripped, new decals in production.
 - Needs front passenger fender, bumper, tires, and windshield strip.
- Ford Explorer (PD106)
 - Old Decals have been removed, new decals in production.
 - AC evaluations complete, needs Blower replacement.
- Chevy Tahoe (PD105)
 - Tie Rods need to be replaced when new vehicles are in service.
 - Reverse light is out and will soon be replaced.
- Dodge Charger (PD104)
 - No new maintenance issues to report at this time.

Reporting:

- All officers are confirmed to be compliant with mandatory continuing education.
- Filed Training in TCLEDDS.
- Officer Palacios was put in a Basic Evidence/Property and will be managing Evidence.
- All reports and cases are being reviewed by Sgt Longoria so that the department can complete its NIBRS and UCR reporting upload.
- I completed a recommendation for Officer Dodson to be considered for DRE training and he was accepted to the program.

General:

- No new update on Policy review and updates due to working on other projects.
- All PD Identification Cards Updated to State mandatory standard.
- Reminder: Officer Dodson is being recognized by MADD on June 22, 2023, for his outstanding work in keeping intoxicated drivers off the road.
- Grant: Quotes have been collected and are being submitted for dash cameras.
- Evidence Audit Completed.


Brandon-A. Frazier, B.S.

Chief of Police

PLUM GROVE POLICE DEPARTMENT