

## CITY COUNCIL MEETING OCTOBER 9, 2023

MINUTES OF THE PLUM GROVE CITY COUNCIL REGULAR OPEN MEETING HELD ON THE 9th DAY OF OCTOBER 2023, AT THE PLUM GROVE CITY HALL, 9485 PLUM GROVE RD, CLEVELAND, TEXAS 77327, IN THE CITY OF PLUM GROVE, COUNTY OF LIBERTY, STATE OF TEXAS AT 7:00 PM.

The Council met in a REGULAR session with the following council members present.

\*\*\*CM denotes Council Member\*\*\*

\*\*\*AM denotes Audience Member\*\*\*

1. Call Meeting to Order at 7:00 P.M.
2. Roll Call

### Present-

Mary Arrendell-Mayor

Deborah Bell-CM 1

Danielle Enloe-Mayor Pro Tem

Kevin Lee-CM 5

Melissa Pouncey-Secretary/Disaster Relief

Brandon Frazier-Police Chief/Fire Chief

Frank Longoria-Police Sgt/Security

Jillian Frazier-Court Administrator

### Absent-

Israel Lopez-CM4

James Autrey-Emergency Management

3. Pledge of Allegiance lead by Mayor Mary Arrendell
4. Invocation lead by AM Mildred Sowell
5. PUBLIC COMMENTS-

AM BJ Burton- I am running for Pct 3 County Commissioner. This is my home and there has not been a whole lot of support from a commissioner. I also will have a vote, because the current commissioner works for colony ridge so he can not vote. AM Mary Smith- Don't you work for Colony Ridge also? AM BJ Burton- I worked shortly for Colony Ridge. AM Mildred Sowell- What experience do you have for roads and construction? AM BJ Burton- I have owned my own business taking care of several different areas. I can't promise to change the world, but I can make a difference in our community. I am also the president of Dairy Day or what is now called Cleveland Livestock show. The ag kids are near and dear to me.

6. No action required on presentation of TDA form A1024 CDBG section 3 Goals and Concepts as related to the DCBG program and grant contract DCV21-0283.
7. No action is required for MBCO engineering to place a monument in the city limits, and he will talk with Chief Frazier about placing the monument at the fire department. The monument will help with completing more accurate information for the Elevation Certificates in the city limits.
8. Motion to approve financial report.
  - a. June 2023 made by CM Enloe, 2<sup>nd</sup> by CM Lee, passed unopposed.
  - b. August 2023 made by CM Enloe, 2<sup>nd</sup> by CM Lee, passed unopposed.
  - c. September 2023 made by CM Lee, 2<sup>nd</sup> by CM Bell, passed unopposed.
9. Consideration, discussion, and possible action to approve minutes for
  - a. May 30, 2023, made by CM lee, 2<sup>nd</sup> by CM Bell, passed unopposed.

- b. August 14, 2023, made by CM Bell, 2<sup>nd</sup> by CM Enloe, passed unopposed.
- c. September 28, 2023, made by CM Lee, 2<sup>nd</sup> by CM Enloe, passed unopposed.
- 10. Discussion to regulate Mobile Homes moving in and out of the city limits times between 8:30 am through 2:30 pm Monday-Saturday and no movement on Sunday. It was also discussed that the city cannot regulate what happens on the TXDOT portion of FM 1010/2090 that we can only regulate what is on Plum Grove Road.
- 11. Motion to accept Sharron Reed resignation made by CM Enloe, 2<sup>nd</sup> by CM Bell, passed unopposed.
- 12. Motion to appoint Rodney Walker to Council Position 2 made by CM Lee, 2<sup>nd</sup> by CM Enloe, CM Bell opposed.  
Discussion-**CM Enloe**-We need to fill the position as soon as possible so that if we have a special meeting, we can assure that we have 4 people present. **CM Lee**- recommended Rodney Walker he ran for office in May. **AM Diana Chunn**- Would like to be considered for the position she had attended TML classes and has experience and also ran for council in May. **AM- Mary Smith**-Recommended Rodney Walker because he is her friend.
- 13. Receive reports, discuss, and provide input on reports from City staff, including:
  - a. the Emergency Management Report. James Autrey was not present.
  - b. the Plum Grove Fire Department Report included.
  - c. the Plum Grove Police Department Report included.
  - d. the Plum Grove Municipal Court report included.
  - e. GLO and AG Grant No Updates.
  - f. FEMA Updates No Updates.
  - g. Discussion of Local, County, and State Updates. Mayor announced that Jillian Frazier and Melissa Pouncey will be attending record retention class in Houston, Thursday October 12, 2023.
- 14. Motion to Adjourn @ 8:14 P.M. made by CM Lee, 2<sup>nd</sup> by CM Enloe, passed unopposed.



# Plum Grove Volunteer Fire Department

FIRE STATION 87  
7733 FM 1010 ROAD  
Cleveland, Texas 77327

PHONE (281) 689-8775  
FAX (281) 689-9775

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## MONTHLY REPORT

**From:** Chief B. Frazier  
**Date:** October 09, 2023  
**Re:** Monthly Report (August and September)

### August

221 Calls for Service in August 2023.  
3,140 on-station hours logged in August 2023.

### September

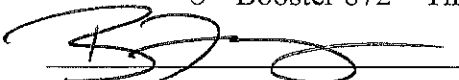
175 Calls for Service in September 2023.  
3,213 on-station hours logged in September 2023.

- General

- Burn Ban – Lifted.
- October-Annual Emergency Services Contract complete, no increase in funding.
- Grant Submitted for Reimbursement of damaged and lost equipment during Emergency Declaration.
- Residential Fire- Two Members Effected in August.

- Fleet

- Tanker 871- Nearing completion on repairs
- Engine871 – Full Brakes and Rotors.
- Booster 871- Tire Rotation and Alignment.
- Booster 872 – Tire Rotation and Alignment, Lug Repairs.

  
Brandon A. Frazier, B.S.

Fire Chief

PLUM GROVE VOLUNTEER FIRE DEPARTMENT, INC

# PLUM GROVE VFD

09/01/2023 - 09/30/2023 (30 Days)

## Breakdown by Incident Category

Incident Category	# Incidents	% of Total
Unauthorized burning	51	29.14%
Medical	47	26.85%
Fire	33	18.85%
Canceled	21	12%
Accident	11	6.28%
Smoke Investigation	5	2.85%
Alarm	4	2.28%
Bomb/Arson Threat	1	0.57%
Public Service	1	0.57%
Utility Problem	1	0.57%
<b>Total</b>	<b>175</b>	<b>100%</b>

## Detailed Breakdown by Incident Type

Incident Type	# Incidents	% of Total
Attempted burning, illegal action, other	1	0.57%
Brush or brush-and-grass mixture fire	14	8%
Building fire	2	1.14%
Dispatched & canceled en route	4	2.28%
Dispatched & canceled prior to checking en route	10	5.71%
False alarm or false call, other	4	2.28%
Forest, woods or wildland fire	1	0.57%
Grass fire	2	1.14%
Medical assist, assist EMS crew	47	26.85%
Motor vehicle accident with injuries	3	1.71%
Motor vehicle accident with no injuries	7	4%
No incident found on arrival at dispatch address	7	4%
Outside rubbish, trash or waste fire	8	4.57%
Passenger vehicle fire	4	2.28%



# PLUM GROVE Police Department

CITY OF PLUM GROVE  
9485 Plum Gove Road  
Cleveland, Texas 77327  
PHONE (281) 659-4300

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## ACTIVITY REPORT

**From:** Chief B. Frazier  
**To:** The City Council & Mayor, Plum Grove  
**Re:** Monthly Updates and Activities (August and September)  
**Date:** October 09, 2023

*Please accept the following updates and information regarding the Plum Grove Municipal Police Department:*

### **Fleet:**

- Ford Explorer (PD107) and Ford Explorer (PD106)
  - Insured and going into service.
- Chevy Tahoe (PD105)
  - Will be down for general maintenance soon.
- Dodge Charger (PD104)
  - Will be down for general maintenance soon.

### **General:**

- Dash Cameras – Pending.
- TCOLE Audit – Projected within 60 days.
- Annual Firearms Qualification – Completed Successfully
- Police Chief Mandator Training – Scheduled for November.
- LPR System and Crime Reduction Efforts. (Explanation)

Brandon A. Frazier, B.S.

Chief of Police

PLUM GROVE POLICE DEPARTMENT



# City of Plum Grove Municipal Court

PO Box 1358, Splendora, TX 77372

Phone: (281) 659-4300

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## September 2023 Update

20 People showed up for court on 10/02/2023.

105 Cases paid on during the month of September.

205 Cases touched during the month of September.

10/28/2023 Court Clerk Prep Class in Georgetown, TX.

November changing court night to third Monday of the month. CopSync has already updated to reflect this change on citations.

A handwritten signature in black ink, appearing to read "Jillian Frazier".

Jillian Frazier

Court Administrator