

ORDINANCE NO. 1113-2023

AN ORDINANCE AMENDING THE CITY OF PLUM GROVE, TEXAS, ORDINANCE NO. 912-2022, WHICH APPROVED AND ADOPTED THE 2022-2023 FISCAL BUDGET OF THE CITY OF PLUM GROVE, BY APPROVING "BUDGET AMENDMENT 2"; PROVIDING FOR SUPPLEMENTAL APPROPRIATION AND TRANSFER OF CERTAIN FUNDS; PROVIDING FOR SEVERABILITY; AND PROVIDING OTHER MATTERS RELATED TO THE SUBJECT.

WHEREAS, by Ordinance No. 912-2022, the City Council of the City of Plum Grove, Texas, adopted its 2022-2023 Fiscal Budget of the City of Plum Grove; and

WHEREAS, the City Council has determined that revenues and reserves are available for supplemental appropriation, and that the transfer of certain funds interdepartmentally is economically feasible and in the best interest of prudent budgeting and for municipal purposes; and

WHEREAS, the City Council desires to amend said 2022-2023 Fiscal Budget of the City of Plum Grove to reflect such supplemental appropriation and transfer in the fiscal year 2022-2023; now, therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PLUM GROVE, STATE OF TEXAS:

SECTION 1.0

That the facts recited in the preamble are determined to be true and correct, and are made a part of this Ordinance, the purpose of which is to adopt an amendment to the City of Plum Grove's 2022-2023 Fiscal Budget.

SECTION 2.0

The 2022-2023 Fiscal Budget of the City of Plum Grove as adopted under Ordinance No. 912-2022 is hereby amended for municipal purposes as shown on "Budget Amendment 2" to the 2022-2023 Fiscal Budget of the City of Plum Grove, Texas, attached hereto. Said Budget Amendment 2 shall be attached to and made a part of such 2022-2023 Fiscal Budget by the City Secretary and shall be filed as required by State law, a true and correct copy of which is attached hereto as *Exhibit A* and made a part hereto for all purposes.

SECTION 3.0 AUTHORIZED EXPENDITURE

That the City be, and is hereby authorized, to expend those funds allocated under the budget ordinance, as amended herein and the fund balance at the end of the current fiscal year will be carried forward to the next budget to fund the allocations for the next fiscal year.

SECTION 4.0 Non-Repealer

That except as amended hereby, or as heretofore amended, the provisions of Ordinance No. 912-2022, shall remain in full force and effect.

SECTION 5.0 Severability

That should any sentence, paragraph, subdivision, clause, phrase, or section of this Ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this Ordinance as a whole, or any part or provision thereof other than the part decided to be invalid, illegal, or unconstitutional; it being the intent of the City Council in adopting this Ordinance that no portion or provisions, or regulations contained herein shall become inoperative or fail by reason of any

unconstitutionality of any other portion thereof, and all provisions of this ordinance are severable for that purpose.

SECTION 6.0 Effective Date

This ordinance shall take effect immediately from and after its passage as the law in such cases provides, and the City Secretary is directed to furnish a copy of this budget amendment to the County Clerk of Liberty County as required by Chapter 102 of the Texas Local Government Code.

This Ordinance is duly PASSED and ADOPTED on November 13, 2023.



Mary Arrandell, Mayor

ATTEST:



MELISSA JO POUNCEY, City Secretary

**City of Plum Grove, Texas Budget
2023 Fiscal Year Budget**

General Fund

Jul 1, 23-Sept 30, 23

Apr 1, 23-Jun 30, 23

Oct 1, 22-Dec 31, 22

Jan 1, 23-Mar 31, 22

Revenue

CITY	Budget	Q1 Received	Q2 Received	Q3 Received	Q4 Received	Amended	Actual
1 Property Taxes	\$235,000.00	\$12,230.60	\$143,387.01	\$38,999.73	\$22,273.02	\$235,000.00	\$216,890.36
2 Utilities (Entergy, AT&T, Sage Telecom LLC)	\$19,000.00	\$76.32	\$73.32	\$67.92	\$21,208.73	\$19,000.00	\$21,426.29
3 CPA State Fiscal Tax	\$19,000.00	\$18,079.86	\$16,239.79	\$16,462.50	\$16,991.23	\$40,000.00	\$67,773.38
4 Permits	\$9,500.00	\$2,250.00	\$8,983.75	\$2,740.00	\$3,340.00	\$15,000.00	\$17,313.75
5 Insurance	\$0.00	\$0.00	\$1,409.40	\$0.00	\$0.00	\$1,409.40	\$1,409.40
6 Emergency Management	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$0.00
Total City Revenue	\$287,500.00	\$32,636.78	\$170,093.27	\$58,270.15	\$63,812.98	\$315,409.40	\$324,813.18

COURT	Budget	Q1 Received	Q2 Received	Q3 Received	Q4 Received	Amended	Actual
7 Deferred Disposition	\$3,910.00	\$1,970.69	\$2,195.00	\$1,017.00	\$1,011.00	\$8,000.00	\$6,193.69
8 Fines	\$141,268.00	\$31,884.00	\$29,935.60	\$23,751.68	\$24,094.42	\$120,000.00	\$109,665.70
9 Municipal Arrest Fee	\$4,719.00	\$1,097.34	\$935.10	\$738.89	\$838.72	\$4,000.00	\$3,610.05
10 Dismissal Fee	\$1,260.00	\$390.00	\$200.00	\$300.00	\$325.00	\$1,000.00	\$1,215.00
11 Driver Safety Course	\$396.00	\$120.00	\$80.00	\$80.00	\$110.00	\$300.00	\$340.00
12 Municipal Court Building Security*	\$4,662.00	\$1,075.41	\$916.42	\$724.16	\$821.96	\$4,000.00	\$3,537.95
13 Municipal Court Tech Fund*	\$3,785.00	\$877.88	\$748.12	\$591.16	\$670.95	\$2,800.00	\$2,888.11
Total Court Revenue	\$160,000.00	\$37,415.32	\$34,960.24	\$27,202.89	\$27,872.05	\$140,100.00	\$127,450.50

Total Revenue **\$447,500.00** **\$70,052.10** **\$205,053.51** **\$85,473.04** **\$27,872.05** **\$455,509.40** **\$452,263.68**

total city income from court cannot exceed 30% of city revenue

Expenses

CITY	Budget	Q1 Spent	Q2 Spent	Q3 Spent	Q4 Spent	Amended	Actual
14	Bank Charges-Analysis	\$11.32	\$303.55	\$0.00	\$22.61	\$85.00	\$337.48
15	Bank-Safety Deposit Box	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	\$30.00
16	Attorney Grady Randle-City attorney	\$4,777.50	\$15,567.51	\$5,701.50	\$16,306.96	\$30,000.00	\$42,353.47
17	Attorney Lloyd Gosselink-Water	\$6,164.00	\$11,480.75	\$15,000.00	\$15,000.00	\$50,000.00	\$47,644.75
18	Tx auditors	\$300.16	\$0.00	\$1,448.77	\$1,448.77	\$700.00	\$3,197.70
19	Bureau Veritas (Sub-Contractor)	\$0.00	\$6,290.06	\$6,026.69	\$76.92	\$6,400.00	\$12,393.67
20	Elections	\$0.00	\$0.00	\$3,569.35	\$4,527.60	\$6,500.00	\$8,096.95
21	E/O Liab.	\$0.00	\$0.00	\$128.50	\$128.50	\$550.00	\$257.00
22	General Liab.	\$0.00	\$0.00	\$67.75	\$67.75	\$300.00	\$135.50
23	Real/Personal Prop	\$105.25	\$0.00	\$120.75	\$120.75	\$450.00	\$346.75
24	Workers Comp	\$1,366.00	\$0.00	\$0.00	\$0.00	\$5,500.00	\$1,366.00
25	Disability Ins	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
26	Auto Insurance/Auto Liability	\$0.00	\$0.00	\$312.00	\$312.00	\$1,500.00	\$624.00
27	Law Enforcement Liability	\$0.00	\$0.00	\$682.00	\$682.00	\$3,000.00	\$1,364.00
28	Flood Ins	\$0.00	\$0.00	\$0.00	\$2,886.00	\$3,130.00	\$2,886.00
29	Liberty County cad-Property tax	\$1,448.77	\$1,448.77	\$0.00	\$0.00	\$5,500.00	\$2,897.54
30	Office Supplies	\$0.00	\$75.00	\$0.00	\$376.79	\$200.00	\$451.79
31	Office Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
32	Donations-PGVFD	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$6,000.00	\$6,000.00
33	Repairs to PGVFD	\$0.00	\$0.00	\$0.00	\$1,350.00	\$1,350.00	\$1,350.00
34	City Salaries	\$8,749.98	\$8,749.98	\$8,749.98	\$8,749.98	\$35,000.00	\$34,999.92
35	Emergency Management	\$1,200.00	\$900.00	\$900.00	\$900.00	\$3,600.00	\$3,900.00
36	Total employer tax contribution	\$0.00	\$0.00	\$0.00	\$0.00	\$2,075.00	\$0.00
37	Total employer tax contribution	\$0.00	\$0.00	\$0.00	\$0.00	\$276.00	\$0.00
38	Spectrum	\$1,700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
39	Utilities - Electric	\$425.34	\$514.80	\$236.95	\$1,349.19	\$1,925.00	\$2,526.28
40	Trash	\$0.00	\$102.37	\$102.37	\$105.59	\$370.00	\$310.33
41	Website Hosting and Cert	\$0.00	\$443.58	\$0.00	\$0.00	\$575.00	\$443.58
42	Notary-City (Missy)	\$0.00	\$0.00	\$0.00	\$0.00	\$75.00	\$0.00
43	Microsoft Subscription	\$0.00	\$0.00	\$75.76	\$0.00	\$70.00	\$75.76
44	Texas Municipal League-Dues	\$591.00	\$0.00	\$820.00	\$0.00	\$650.00	\$820.00
45	Hotel/Meals	\$600.00	\$0.00	\$1,387.80	\$0.00	\$800.00	\$1,387.80
46	Tuition/CE	\$500.00	\$0.00	\$355.00	\$195.00	\$500.00	\$550.00
47	Zoom	\$367.00	\$0.00	\$0.00	\$0.00	\$160.00	\$159.20
48	Newspaper Dues/Publications	\$1,500.00	\$1,232.70	\$0.00	\$0.00	\$2,700.00	\$1,942.70
49	City Hall Landscaping/Maintenance	\$2,600.00	\$500.00	\$600.00	\$600.00	\$2,600.00	\$2,200.00
50	Virus Software-Norton	\$350.00	\$378.86	\$0.00	\$0.00	\$378.86	\$378.86
51	Quickbooks	\$3,500.00	\$986.05	\$959.40	\$644.93	\$4,000.00	\$3,581.76
52	CPA	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$0.00
53	Meals/Entertainment (Meals)	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
54	PO Box	\$130.00	\$141.69	\$0.00	\$0.00	\$141.69	\$141.69
55	Shipping/Mailing	\$100.00	\$25.58	\$9.85	\$0.00	\$100.00	\$45.41
56	Pest Control	\$325.00	\$81.19	\$81.19	\$125.00	\$500.00	\$503.88
57	D&G contractors	\$3,600.00	\$900.00	\$900.00	\$900.00	\$3,600.00	\$3,600.00
58	Interlocal agreement	\$6,000.00	\$1,500.00	\$1,500.00	\$1,500.00	\$6,000.00	\$6,000.00
59	Road/Street repairs	\$5,000.00	\$73.07	\$4,862.38	\$0.00	\$5,000.00	\$6,639.59

60	Copier	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
61	City Security	\$0.00	\$0.00	\$450.00	\$750.00	\$600.00	\$1,700.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00
62	City Hall Maintenance/Repairs	\$2,500.00	\$300.00	\$191.00	\$0.00	\$15.16	\$1,000.00	\$506.16	\$506.16	\$506.16	\$506.16
	TOTAL CITY EXPENDITURES	\$213,370.00	\$32,302.77	\$54,603.26	\$56,847.99	\$60,491.50	\$204,991.55	\$204,245.52	\$204,245.52	\$204,245.52	\$204,245.52

POLICE DEPARTMENT

	Budget	Q1 Spent	Q2 Spent	Q3 Spent	Q4 Spent	Amended	Actual
63 Personnel Salaries	\$151,515.00	\$37,116.02	\$35,908.02	\$34,421.02	\$43,684.02	\$151,515.00	\$151,129.08

64	FICA Tax Expense	\$11,591.00	\$7,174.71	\$4,406.59	\$5,275.41	\$11,591.00	\$21,415.46
65	State Unemployment Tax Expense	\$1,170.00	\$0.00	\$0.00	\$0.00	\$1,170.00	\$0.00
66	Workers Comp	\$14,015.00	\$1,471.25	\$0.00	\$0.00	\$0.00	\$1,471.25
67	Disability Ins	\$1,439.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
68	Insurance	\$3,542.00	\$1,295.50	\$0.00	\$0.00	\$0.00	\$1,295.50
69	Auto Expense Repairs	\$266.00	\$4,709.07	\$5,728.26	\$757.75	\$266.00	\$11,721.42
70	Fuel Expense	\$9,300.00	\$4,279.17	\$3,571.05	\$5,653.46	\$9,300.00	\$16,795.28
71	Inmate Housing	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	\$0.00
72	License/Permits	\$3,500.00	\$0.00	\$0.00	\$0.00	\$3,500.00	\$0.00
73	Rental/Lease Agreements/Copier	\$700.00	\$564.45	\$589.22	\$564.45	\$700.00	\$1,718.12
74	Bank Charges	\$200.00	\$44.84	\$47.64	\$48.98	\$200.00	\$186.49
75	Koligik/CopSync	\$3,300.00	\$1,758.08	\$435.70	\$3,446.10	\$3,300.00	\$8,939.88
76	Microsoft	\$173.48	\$173.48	\$0.00	\$0.00	\$173.48	\$173.48
77	Shipping	\$10.85	\$5.40	\$16.20	\$16.20	\$0.00	\$48.65
78	Membership Dues	\$60.00	\$60.00	\$0.00	\$60.00	\$0.00	\$120.00
79	Capital Expense	\$0.00	\$2,486.63	\$2,486.63	\$24,783.11	\$0.00	\$29,756.37
80	Office Supplies	\$0.00	\$190.38	\$390.23	\$0.00	\$0.00	\$580.61
81	Telephone/Internet	\$5,000.00	\$788.24	\$792.78	\$665.29	\$5,000.00	\$3,028.83
82							
83	TOTAL POLICE EXPENSE	\$206,011.48	\$59,204.68	\$52,885.32	\$84,954.77	\$187,015.48	\$248,380.42

84

	Budget	Q1 Spent	Q2 Spent	Q3 Spent	Q4 Spent	Amended	Actual
MUNICIPAL COURT							
85	Court Attorney (Prosecutor)	\$9,360.00	\$1,911.00	\$0.00	\$0.00	\$9,360.00	\$5,511.00
86	Judge (gross pay)	\$7,200.00	\$1,750.00	\$750.00	\$750.00	\$5,000.00	\$4,930.00
87	Court Clerk (gross pay)	\$16,250.00	\$3,124.98	\$3,124.98	\$3,124.98	\$13,500.00	\$12,499.92
88	Translator Court	\$3,120.00	\$1,253.08	\$390.00	\$338.00	\$3,120.00	\$2,501.08
89	Bailiff	\$1,800.00	\$1,200.00	\$450.00	\$300.00	\$2,700.00	\$2,550.00
90	Comptroller	\$0.00	\$0.00	\$0.00	\$0.00	\$93,500.00	\$0.00
91	Office Supplies	\$2,400.00	\$1,172.97	\$179.88	\$811.23	\$3,000.00	\$2,720.43
92	Net Data	\$3,600.00	\$196.02	\$4,500.00	\$0.00	\$3,600.00	\$4,696.02
93	Shipping	\$1,200.00	\$0.00	\$378.00	\$132.00	\$1,200.00	\$825.00
94	Internet/Copy Machine/Phones	\$3,148.00	\$1,521.13	\$1,740.24	\$1,583.42	\$8,000.00	\$6,309.13
95	CE/Travel	\$1,500.00	\$425.41	\$359.37	\$0.00	\$2,000.00	\$784.78
96	Dues	\$110.00	\$0.00	\$0.00	\$0.00	\$110.00	\$0.00
97	Uniforms	\$100.00	\$22.00	\$0.00	\$0.00	\$100.00	\$22.00
98	Bank Charges	\$400.00	\$70.05	\$19.89	\$37.68	\$400.00	\$132.46
99	Capital Expense	\$1,000.00	\$0.00	\$0.00	\$550.00	\$1,000.00	\$550.00
100							
101	TOTAL MUNICIPAL COURT	\$51,188.00	\$12,646.64	\$11,257.09	\$9,427.31	\$53,090.00	\$44,031.82

CASH FLOW SUMMARY

REVENUES	\$447,500.00	\$70,052.10	\$205,053.51	\$85,473.04	\$27,872.05	\$455,509.40	\$452,263.68
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EXPENDITURES											
	City	\$213,370.00	\$32,302.77	\$54,603.26	\$56,847.99	\$60,491.50	\$204,991.55	\$204,245.52			
	Police Department	\$206,011.48	\$51,335.65	\$59,204.68	\$52,885.32	\$84,954.77	\$187,015.48	\$248,380.42			
	Municipal Court	\$51,188.00	\$12,646.64	\$10,700.78	\$11,257.09	\$9,427.31	\$53,090.00	\$44,031.82			
TOTAL EXPENDITURES		\$470,569.48	\$96,285.06	\$124,508.72	\$120,990.40	\$154,873.58	\$445,097.03	\$496,657.76			
NET REVENUE LESS EXPENDITURES		-\$23,069.48	-\$26,232.96	\$80,544.79	-\$35,517.36	-\$127,001.53	\$10,412.37	-\$44,394.08			

GRANTS			
Public Management GLO Grant Grant Breakdown			
City			
Ag Grant			
Public Management GLO Grant	\$14,270.00	\$6,130.00	
LJA Engineering GLO Grant			
Triple AAA Asphalt GLO Grant			
Grant Writer	\$10,645.00	\$6,580.00	