

CITY COUNCIL MEETING NOVEMBER 13, 2023

MINUTES OF THE PLUM GROVE CITY COUNCIL REGULAR OPEN MEETING HELD ON THE 13th DAY OF NOVEMBER 2023, AT THE PLUM GROVE CITY HALL, 9485 PLUM GROVE RD, CLEVELAND, TEXAS 77327, IN THE CITY OF PLUM GROVE, COUNTY OF LIBERTY, STATE OF TEXAS AT 7:00 PM.

The Council met in a REGULAR session with the following council members present.

CM denotes Council Member

AM denotes Audience Member

1. Call Meeting to Order at 7:00 P.M.
2. Roll Call

Present-

Mary Arrendell-Mayor

Deborah Bell-CM 1

Danielle Enloe-Mayor Pro Tem

Kevin Lee-CM 5

Melissa Pouncey-Secretary/Disaster Relief

Frank Longoria-Police Sgt/Security

Jillian Frazier-Court Administrator

Absent-

James Autrey-Emergency Management

Brandon Frazier-Police Chief

3. Pledge of Allegiance Mayor Arrendell
4. Invocation Lords Prayer lead by Lee Walker
5. Public Comments
Comments are included in the agenda items.
6. Motion to award the bid for the TDA Community Development block grant 2021 CDV21-0283 to Texas Materials Group Inc. for the total base bid and deductive alternatives #1 and #2 in the amount of \$308,446.00 made by CM R. Walker, 2nd by CM Lee, passed unopposed. Kevin Lee stated that he does not want the shotty job that was performed on previous grant section by the pipeline. I just wish we could have been more involved in the decision making. Secretary Pouncey explained that this grant has been in the works for close to two years now. The way the grant goes there is a list of items that have to be completed for the Grant. Kevin Lee wanted to know what portion the county help can with. Secretary Pouncey explained that Mr. Whitmire will be assisting with portions of this grant is allowed.
7. Motion to approve the October 2023 financial report made by CM Enloe, 2nd by CM Lee, passed unopposed.
8. Motion to approve minutes for
 - a. October 9, 2023, made by CM Enloe, 2nd by CM Lee
 - b. October 26, 2023, motion to table made by CM Enloe, 2nd by CM R. Walker, passed unopposed. There needs to be a few changes to what was said in the minutes. Lee Walker stated that Barbara Was paying herself and Diana made a comment after that was said.

9. Motion to appoint Lee Ann Walker to Council position 2 made by CM Enloe, 2nd by CM Lee, Opposed by CM Bell. CM R. Walker was reminded several times he cannot make a motion on a family member. **Diana Chunn**-I would like to be considered for the open position. I was willing to volunteer but there was no other choice available at the last meeting, so you guys made a choice to table that. I would like to apply again. **Danielle Enloe**- I feel like at this point we need someone with some kind of experience. I am not saying this to be ugly, but they call you the number lady, but your numbers don't add up and we need someone with experience. At this point Lee Ann is the better choice.
10. Discussion, on a development located at 7831 Plum Grove Road Cleveland, TX 77327, and related matters. CM Lee wanted to assure that this was not permission to move forward with construction, but to move forward with turning in plans and speaking with engineers and they will come back to council with finalized plans.
11. Motion to approve Cell phone tower located in 59 estates at 169 County Road 3431 E made by CM Lee, 2nd by CM Bell, passed unopposed.
12. Motion to amend the 2022-2023 budget made by CM Enloe, 2nd by CM Lee, passed unopposed.
13. Motion to pass Ordinance No 1113-2023 amending the city of Plum Grove, Texas Ordinance No 0912-2022, which approved and adopted the 2022-2023 fiscal budget of the City of Plum Grove, by approving "Budget amendment 2"; providing for supplemental appropriation and transfer of certain funds; providing for severability; and providing other matters related to the subject made by CM Lee, 2nd by CM R. Walker, passed unopposed.
14. Receive reports, discuss, and provide input on reports from City staff, including:
 - a. the Emergency Management Report. James Autrey was not present.
 - b. the Plum Grove Fire Department Report included.
 - c. the Plum Grove Police Department Report included.
 - d. the Plum Grove Municipal Court report included.
 - e. GLO and AG Grant No Updates.
 - f. FEMA Updates No Updates.
 - g. Discussion of Local, County, and State Updates.
14. Motion to Adjourn @ 7:45 P.M. made by CM Bell, 2nd by CM Lee, passed unopposed.



Plum Grove Volunteer MONTHLY REPORT Fire Department

FIRE STATION 87
7733 FM 1010 ROAD
Cleveland, Texas 77327

PHONE (281) 689-8775
FAX (281) 689-9775

Chief B. Frazier
November 13, 2023

Re: Monthly Report (October)

144 Calls for Service in October 2023.
2,568 on-station hours logged in October 2023.

- **General**

- Grant Awarded for Personal Protective Equipment (will be ordering a new set in the next 30 days).
- Submitted grant Health and Wellness related Grant.
- Submitting grant for insurance reimbursement.
- County Emergency Services Contract (possible amendments)
 - Territory (expansion, redistricting)
 - Communications (Cleveland vs. Liberty County Dispatch)
 - Funding Changes (Undetermined)

- **Fleet**

- Tanker 871- Pending
- Engine871 – Kussmaul not charging.
- Booster 872 – Electrical issue (isolated and repaired), warm start issues

Brandon A. Frazier, B.S.

Fire Chief

PLUM GROVE VOLUNTEER FIRE DEPARTMENT, INC

PLUM GROVE VFD

10/01/2023 - 10/31/2023 (31 Days)

Breakdown by Incident Category

Incident Category	# Incidents	% of Total
Medical	57	39.58%
Fire	25	17.36%
Canceled	23	15.97%
Unauthorized burning	19	13.19%
Accident	8	5.55%
HazMat	6	4.16%
Alarm	3	2.08%
Agency Assist	1	0.69%
Public Service	1	0.69%
Smoke Investigation	1	0.69%
Total	144	100%

Detailed Breakdown by Incident Type

Incident Type	# Incidents	% of Total
Assist police or other governmental agency	1	0.69%
Brush or brush-and-grass mixture fire	9	6.25%
Building fire	2	1.38%
Dispatched & canceled en route	4	2.77%
Dispatched & canceled prior to checking en route	10	6.94%
EMS call, excluding vehicle accident with injury	1	0.69%
False alarm or false call, other	3	2.08%
Gas leak (natural gas or LPG)	5	3.47%
Grass fire	8	5.55%
Lock-out	1	0.69%
Medical assist, assist EMS crew	56	38.88%
Motor vehicle accident with injuries	6	4.16%
Motor vehicle accident with no injuries	2	1.38%
No incident found on arrival at dispatch address	9	6.25%

Incident Type	# Incidents	% of Total
Oil or other combustible liquid spill	1	0.69%
Outside rubbish fire, other	2	1.38%
Passenger vehicle fire	2	1.38%
Smoke scare, odor of smoke	1	0.69%
Trash or rubbish fire, contained	2	1.38%
Unauthorized burning	19	13.19%
Total	144	100%



PLUM GROVE Police Department

CITY OF PLUM GROVE
9485 Plum Gove Road
Cleveland, Texas 77327
PHONE (281) 659-4300

ACTIVITY REPORT

From: Chief B. Frazier
To: The City Council & Mayor, Plum Grove
Re: Monthly Updates and Activities (October)
Date: November 13, 2023

Please accept the following updates and information regarding the Plum Grove Municipal Police Department:

Fleet:

- Ford Explorer (PD107) and Ford Explorer (PD106) – In Service
 - AC Repair (PD106)
 - Windshield Wipers Replaced (Both)
 - Tire Mount and Balance complete.
 - Laptop Mounts Installed (pending longer side brackets) (Both)
 - Emergency Equipment ON/OFF Power Switch installed. (PD107)
- Chevy Tahoe (PD105)
 - Throttle Body Replaced
 - Intake Gasket Replaced
 - Oil Pressure Switch Replaced
 - Oil and Oil Filter Change
 - Extra oil purchased for vehicle in case its low on inspection.
 - Air Filter Change
- Dodge Charger (PD104)
 - Oil and Oil Filter Change
 - Extra oil purchased for vehicle in case its low on inspection.
 - Emergency Equipment ON/OFF Power Switch installed.

General:

- Dash Cameras – Server Being Delivered
- Training – (NIBRS Reporting Training, Chief Training, Crime Scene Investigations).
- Equipment ordered to outfit PD vehicles with the necessary basic equipment.
- Grant- Attended meeting, remaining nearly \$2,939.75, considering laptop replacements.

Brandon A. Frazier, B.S.
Chief of Police
PLUM GROVE POLICE DEPARTMENT



City of Plum Grove Municipal Court

PO Box 1358, Splendora, TX 77372

Phone: (281) 659-4300

November 2023 Update

Next court date is 11/20/23.

85 Cases paid on during the month of October.

100 Cases touched during the month of October.

Court Clerk Prep Class in Georgetown, TX on October 28, 2023 went great. Signed up to test on December 8, 2023 in Pasadena, TX.

Judge Steely and Jillian Frazier are registered for annual seminar in January 2024 in Galveston, TX.

Jillian Frazier
Court Administrator