

CITY COUNCIL MEETING JANUARY 14, 2025

MINUTES OF THE PLUM GROVE CITY COUNCIL REGULAR OPEN MEETING HELD ON THE 14TH DAY OF JANUARY, AT THE PLUM GROVE CITY HALL, 9485 PLUM GROVE ROAD, CLEVELAND, TEXAS 77327, IN THE CITY OF PLUM GROVE, COUNTY OF LIBERTY, STATE OF TEXAS AT 7:00 PM.

The Council met in a REGULAR session with the following council members present.

Mary Arrendell-Mayor

Deborah Bell

Froy Ortiz

Danielle Enloe

Diana Chunn

Kevin Lee

\*\*\* CM denotes Council Member\*\*\*

\*\*\*AM denotes Audience Member\*\*\*

1. Call Meeting to Order at 7:00 P.M.
2. Roll Call

**Present-**

Mary Arrendell-Mayor

Froy Ortiz-CP2

Danielle Enloe-CP3

Diana Chunn-CP4

Kevin Lee-Mayor Pro Tem

Melissa Pouncey-Secretary

Frank Longoria-Police Chief

Jillian Frazier-Court Administrator

**Absent-**

Deborah Bell-CP1

3. Pledge of Allegiance lead by Mayor Mary Arrendell
4. Invocation lead by Mildred Sowell
5. Public Comments-

**Jillian Frazier-** I wanted to bring up to the council there are several different ways to do the minutes. There is a general overview of the minutes the other route to go is to dictate the entire meeting. Some of the minutes are dictating some of the meeting and then a general overview of other parts of the meeting. That is causing a problem because if we are dictating part of the meeting it is not getting dictated verbatim. So the two council that was not here last month you are not getting the verbatim meeting.

I just don't want to come back and hurt someone by putting words in someone's mouth.

**CM Ortiz**-Do we record these? **Secretary Pouncey**- Yes, we do.

**Bryanna Arrendell**-I just have a question on number 16 the livestock control. There are large amounts of livestock that are getting out on multiple occasions from different people's properties. So, I hope this is to address that. I thought we could ask questions so never mind. **Mayor Arrendell**- Please speak to us after the meeting.

**Nicole Rose**-I just want to address the sand pit. We have people who live close by that have to hear all of the loud noises and understand. There have been engineers that have come and looked at my property and it could take my property out in the long run. So, this may not happen while they are here making their money, it could happen for years down the road and reroute the river. What they are doing to make their quick money in the long run could cost me my home.

**Luis Diaz**- Asked to please address the ditches being a drainage issue. When it rains all the time and now my property floods. I want to know if we could do anything about the drainage from colony. I live at 1978 where the ranch is.

**Mildred Sowell**- On number nine it talks about employee insurance. I think that is a bad idea for the city right now. We have had to defer payments for car notes and we have taken on more employees and more payments. **Mayor Arrendell**- I am going to answer this one real quick. This insurance is not going to be paid for by the city, it will be paid by each employee. It is just offering insurance from us. **Mildred Sowell**- Ok that is a good thing. In the future, when we have more income coming in and have roads that are built so we aren't constantly repairing our vehicles. **Mayor Arrendell**-

Ok was there something else? **Mildred Sowell**-I think it's a bad idea to put restrictions on households like one house per acre. There are properties here that are less than one acre already. What do you do to someone whose property is less than one acre? If we are restricting property, then we are restricting the taxes coming into Plum Grove. The next thing is the ordinance for signs ordinance including fines. Residents should be able to place signs on their own property as long as it is not being rude or ugly. What would that mass gathering ordinance include? What are reinspection fees?

**Mayor Arrendell**-we will discuss all of this tonight.

**Maria**- I was going to say the same thing she did so that's ok.

6. Receive reports, discuss, and provide input on reports from:
  - a. the Plum Grove Police Department Report, 45 citations, 20 warnings, 1stolen recovery report, 1 firearm possession by a known felon, 1 family violence, assist the county with a murder suicide, 1 report of public intoxication, 1 civil matter. 2 patrol vehicles working and officer Jessica Hoge has been brought on to a full-time position.
  - b. the Plum Grove Fire Department Report-Fire Department not present-Report included.
  - c. the Plum Grove Municipal Court-Report included.
7. Motion to approve following minutes December 9, 2024, made by CM Enloe, 2<sup>nd</sup> by CM Chunn, Passed unopposed.
8. Motion to approve December 2024 financial report made by CM Chunn, 2<sup>nd</sup> by CM Ortiz, passed unopposed.

9. Motion to table Insurance for employees made by CM Lee, 2<sup>nd</sup> by CM Ortiz, passed unopposed.

**Discussion- CM Ortiz-** This is something that we need to move forward with. We have our officers out there working. They are not just secretary this is our officers. I think that they should have insurance. There is 50/50 and I think that they should have the option to have this. **CM Chunn-** We do not have the 50/50 at this time. They have the option to purchase it. **CM Ortiz-** How do they feel about that? Have we talked to our officers about this. **Mayor Arrendell-** I have spoken to them I know Palacios is for it. Frank, have you spoke to the other officers? **Chief Longoria-** I am, and I believe Dodson is for this also? **CM Chunn-** Later down the road we can offer to pay part of this. **Mayor Arrendell-** We need two for the program. The offer was for them to pay the monthly amount in full. Then when we are financially stable we could offer the 50/50. **CM Ortiz-** How do they feel about that? **CM Lee-** Well of course they will be happy about that wouldn't you be happy with 50/50 or having it paid for full price. I'm not speaking for them I am sure that they will appreciate that later down the road when we can afford that. We are just offering that to them, and they will be responsible for all of it at this time. **Cynthia Silvia-** I have a question do we know how much the insurance is going to be per month? Per officer? **Mayor Arrendell-** Yes, we do. Jill can you update me on this again? **Court Administrator Frazier-** I don't have this in my folder. I think it was \$800.00 an employee. Then y'all tabled it until January where y'all were going to do 50/50 or 80/20. I have asked if there was any questions to send to the insurance guy and I have never heard back from anyone so I didn't ask any questions. So, the rates may have changed in January. **Mayor Arrendell-** They should have been enrolled by January or December. **Cynthia Silvia-** \$800 per officer per month? **CM Ortiz-** I know we are getting our officers at a deal right now, right? **Mayor Arrendell-** That was a deal rate, wasn't it? **CM Ortiz-** No, no I am saying the officers themselves. So, wouldn't 800.00 a check be a huge chunk. **CM Chunn-** With everything that we are paying we just can't afford this right now. **CM Lee-** They are ok with paying it all for now. **CM Ortiz-** Are they? **CM Lee-** The chief said he was ok, right Chief? **Chief Longoria-** I mean we need insurance so yes. Whatever it takes. **Mayor Arrendell-** From my understanding. I know one officer had try to get insurance somewhere else and it was close to \$1600.00 per month. **Secretary Pouncey-** Its because it was based off of income. **Mayor Arrendell-** Right. **Cynthia Silvia-** What is a typical price for insurance per month. **Secretary Pouncey-** Mine is \$70.00 a month. **Mayor Arrendell-** That's government health care. **Secretary Pouncey-** No I have United Health, and it's based on my income. **Mildred Sowell-** Mine is close to \$2400.00. **Cynthia Silvia-** Wouldn't it be wiser for them to look into private insurance? **CM Lee-** Didn't you hear Mildred she pays close to \$2400.00 a month that the insurance game they do what they want. **CM Ortiz-** You have talked to them and they are ok. **Mayor Arrendell-** I have spoke with one officer and they are ok with this I haven't talked to Mr. Frank much because he works night shift so while he's awake I'm asleep. So, what do you think Frank. **Chief Longoria-** They need insurance. They will have to pay for that themselves. **Mildred Sowell-** So what all does this cover? **Mayor Arrendell-** Health **Secretary Pouncey** and dental. **Mayor Arrendell-** Jill, did that include dental? **Court Administrator**

**Frazier**-It is the lowest coverage that there is it is only accidental. **Mayor Arrendell**- This doesn't cover going to the doctor. We are going to have to look into this. I was not aware this was only accidental. **Court administrator Frazier**- That is why I asked if y'all had any questions. **CM Lee**- What, I make a motion that we table this until we get more information. **Mayor Arrendell**- Kevin made a motion to table this we need to look around. **Court administrator Frazier**- This was what TML had to offer.

10. Motion to approve employee handbook made by CM Enloe, 2<sup>nd</sup> by CM Ortiz, passed unopposed.

11. Motion to table hiring contract maintenance personnel as needed made by CM Lee, 2<sup>nd</sup> by CM Chunn, passed unopposed.

**Discussion- Mayor Arrendell**- We need someone to come take down all the bandit signs and we need street signs placed. The county is just too busy to come place the signs that we need put up. **CM Ortiz**- Don't we have an interlocal agreement. **Mayor Arrendell**- We do but they just don't have the time Kevin can account for that. **CM Lee**- They really don't have the time. **CM Chunn**- If we start issuing fines for the signs then it can help pay for them. **CM Ortiz**- Just the abandoned signs? **Secretary Pouncey**-No, like the signs that are plastered on the telephone poles and even covering the stop sign sometimes. **Mayor Arrendell**- Kevin, what do y'all do? **CM Lee**- We have a guy that goes around and pulls them all off. **Mayor Arrendell**- y'all do? **Secretary Pouncey**- Doesn't Rowdy fine them if he catches them? **CM Lee**- If he catches them its mostly the dumping of the trash, he fines them for. **CM Ortiz**- What kind of fines are we talking about? **Mayor Arrendell**- We are not on that part yet. That's further down. **Mayor Arrendell**- so what we need to discuss is do we want to hire someone, and we have to go by a pay rate to be fair. **CM Ortiz**- We don't have the money. **Mayor Arrendell**- We can have volunteers but it's a liability to the city for a volunteer to go and do this. What if someone is hit while taking the signs down? I was going to get a stick and do some of them myself. Do y'all want to make a motion on this? **CM Chunn**- Are we setting a price we want to pay? **CM Ortiz**- Do we know somebody? **Court Administrator Frazier**- this was approved in a previous meeting this was just never posted. **Secretary Pouncey**- It was approved but there were more details that need to go into it. **CM Ortiz**- Like what. **Secretary Pouncey**- Like do they need insurance, is it a 1099, is it hourly. **CM Lee**- Yes this will need to be contract labor or you will be liable for them. I think we discussed this last time I don't think anyone will do it for less than 13-15 dollars an hour. **Mayor Arrendell**- Let me bring this to y'all's attention to. We have community service that would be a liability also. **Court Administrator Frazier**- Someone has to stay with them the time they are working. **CM Lee**- That is correct. **Mayor Arrendell**- So do y'all want to table this again? **CM Lee**- yes.

12. Motion to table soccer fields located at 8015 Plum Grove Road made by CM Lee, 2<sup>nd</sup> by CM Ortiz, passed unopposed.

**Discussion- Mayor Arrendell**- Go ahead Mr Lopez. **Isreal Lopez**- Wait I thought that y'all was going to ask me questions. **Mayor Arrendell**- You have a picture here and you have a layout of your property. You have adequate parking, and you have toilets. You have how many acres? **Isreal Lopez**- 40. **Mayor Arrendell**- So what are you going to do for water source? What about sewage system? **Isreal Lopez**- We have a



well that is closer to the back of the property. I need to look into the that we have barely just started with the idea of things. **CM Lee**- Will you be raising the elevation for the soccer fields and for the parking lot? **Isreal Lopez**-What do you mean. I don't know if we have to. **CM Lee**- You will have to tell me. **Secretary Pouncey**- They do have an elevation certificate because they did elevate the house. I think Kevin is just wanting to know if they are going to raise the land and possibly cause more flooding. **CM Ortiz**- Looks like you are placing this in areas where there are no trees. **CM Lee**- Have you seen the retention soccer fields? **Mayor Arrendell**- If y'all have any more questions please email Missy and she will get them to Isreal. I do have one question I was reading on here about the consumption of beer. How old are the children that will be here? **Isreal Lopez**- That is for the adult games and practices. **Mayor Arrendell**- If there are kids there, there should not be any drinking. If the kids are running around and someone is drinking and was to back over a child. That is just my opinion. **Isreal Lopez**- We are not sure if that will be we are still checking with the state of Texas to make sure that that can happen. **Secretary Pouncey**- You will need to check with TABC. I will send you that information. **Mayor Arrendell**- My opinion he has enough property. **CM Ortiz**- That is a cool idea. **Mayor Arrendell**- Y'all want to table this?

13. Motion to approve partial replat for Sate Fe Section 3 McDonalds made by CM Ortiz, 2<sup>nd</sup> by CM Enloe, passed unopposed.
14. Motion to deny Resolution 2025-0114R paying city council members the amount of \$125.00 per year made by CM Lee, 2<sup>nd</sup> by CM Enloe, passed unopposed.  
**Discussion-CM Lee**- We do not have any money to pay this. **CM Ortiz**- what is the purpose for this. **Mayor Arrendell**- You could take and use this for your classes. **CM Lee**- We don't have the funds for this I make a motion to table this.
15. Motion to update the City of Plum Grove Ordinances
  - a. Table Building codes to include one household per one acre minimum made by CM Lee, 2<sup>nd</sup> by CM Ortiz, passed unopposed.  
**Discussion- Stacy Ortiz**- That is crazy to impose that on people that have plenty of property. **Mayor Arrendell**- Let me ask you this if you have one acre should you have 5 trailer houses on one acre where is all that sewage going. If you have 10 acres and 5 houses that is ok. **CM Ortiz**- I get what you are saying but **Mayor Arrendell**- This is what's happening down the road there are 6 trailers on one acre. **CM Ortiz**- What would be a better number than one per acre? **Secretary Pouncey**-Then you have the log cabin double wide down below that is on one acre that keeps putting trailers in like puzzle pieces. **CM Ortiz**- Has anyone seen what their septic systems are? **Mayor Arrendell**- So they do not have power. **Secretary Pouncey**- No they placed solar panels. **CM Ortiz**- There is a duplex across from the former Mayor. **Secretary Pouncey**- That is Colony Ridge that is not in our city limits. It won't affect them. **Cythia Silvia**-Are there a lot of properties that are under one acre? **Mayor Arrendell**- I think to be fair if they are here, they should be grandfathered in if there is adequate sewage. **CM Ortiz**- What are they doing for sewage? **Secretary Pouncey**- Also the trailer houses that are moving in are too old. It has to be a 2005 or newer. Bryanna Arrendell-What if we gear everything towards TCEQ standards. **Mayor Arrendell**- That is what we are trying to do. **CM Lee**- I make a motion to approve one household per one acre. **CM Chunn**- I'll second it. Mayor Arrendell-Any opposed CM Ortiz- Is there any way we can table

this so I can find out some more information? **Mayor Arrendell**- Do yall want to rescind? **CM Lee**- There is nothing else to find out here its per Tceq that only one septic per one acre. **Mayor Arrendell**- Wait a minute let's hold up can we pull that up on google? It should be in Tceq **Secretary Pouncey**- I know your well and your septic have to be so far from each other. **CM Lee**- yes, they have to be 100 foot. **Secretary Pouncey**- unless it is a plotted subdivision. **CM Ortiz**- For example I have 13 acres. I have a lot of property so what would I do? **CM Lee**- You can have 13 houses. **CM Ortiz**- Can we table this and let me look into some things. **Mayor Arrendell**- So we can place this on next month's agenda and table this. We will gather some more information.

- b. Building codes to limit the number of gravel/sandpits located in city limits to three made by CM Chunn, 2<sup>nd</sup> by CM Ortiz, passed unopposed.
- c. Building codes for driveway regulations to follow Liberty County guidelines and no cement driveways on city easement made by CM Lee, 2<sup>nd</sup> by CM Enloe, passed unopposed.
- d. Building codes to include limited RV living Made by CM Lee, 2<sup>nd</sup> by CM Chunn, passed unopposed.

**Discussion** 2 per one acre for Permitting and variances can be considered for other circumstances.

- e. Table Noise Ordinance to include fines and to prohibit Sunday disturbances made by CM Enloe, 2<sup>nd</sup> by CM Ortiz, passed unopposed.

**Discussion**- 1<sup>st</sup> offense is a warning, 2<sup>nd</sup> offense \$250.00, 3<sup>rd</sup> offense \$500.00.

- f. Sign Ordinance to include fines made by CM Lee, 2<sup>nd</sup> by CM Ortiz, passed unopposed.

**Discussion**- 1<sup>st</sup> offense is a warning, 2<sup>nd</sup> offense \$250.00, 3<sup>rd</sup> offense \$500.00.

- g. Truck Route Ordinance to include fines made by CM Lee, 2<sup>nd</sup> by CM Ortiz, passed unopposed.

**Discussion**- The trucks not delivering inside Plum Grove city limits should utilize Road 5000 on the North end of Plum Grove and Hercules Drive on the South end of Plum Grove.

16. Motion to approve mayor and city secretary to move forward with

- a. Parking Ordinance with fine made by CM Lee, 2<sup>nd</sup> by CM Chunn, passed unopposed.

- b. Rodeo Ordinance with fines made by NO ACTION

**Discussion-Mr. Diaz**- I am the owner of the La Joya. We do the rodeo to help people they are benefits. **Mayor Arrendell**- Do y'all have the nonprofit? **Secretary Pouncey**- The 401 or 501 c3? **Interpreter** - We don't give the money to anyone but who we are hosting the benefit for. **Court Administrator Frazier**-They are just letting people host so they do not have a 501c3 they just have a facility that people are using. **Secretary Pouncey**- There definitely needs to be some traffic control I have almost been in a accident with a truck and horse trailer. **Mayor Arrendell**- also what if drinking is involved. I have seen the videos I know there is drinking. I think with an event even if someone is using your property it needs to be permitted. You need to let the city know when the days and the times. An off duty officer needs to be hired to for security. Then you need your own adequate parking where there is no one parking on the road. **Mr Diaz**- I spoke with the secretary and Officer

Palacios asking if we need a permit or police for something like that. **Secretary Pouncey**- We explained to him that our police are too busy to do what they need them to do. **CM Ortiz**-Does it have to be an officer can they have their own security. **Mayor Arrendell**- Oh yes. **CM Lee**- It just can't be a random person like their brother. **Mayor Arrendell**- It can be off duty officer; that's how the officers make their extra money with jobs like this it can be from Liberty County or Montgomery County. **CM Ortiz**- Is it mandatory they are an officer it is not a business. **CM Lee**- Its should be an officer. **Mayor Arrendell**- There is alcohol involved it should be an officer. **CM Ortiz**- Now if someone gets hurt they are responsible. **Mayor Arrendell**- The security would need to call in another person he would not arrest someone he is security. I am just talking about the city this would include for the mass gathering also. **CM Ortiz**-Just remember the fines and rules we are putting on others we are putting on ourselves It looks like we are aiming this at certain people. I get what your thinking and its not like that. **Mayor Arrendell**- No, we are not aiming it at certain people **CM Ortiz**- The rules were not here ten years ago. **Mayor Arrendell**- We did not need them ten years ago. So, do y'all want to table this and come back to it later? **CM Chunn**- It is the wording we need to change. **Interpreter**- I would like to say something. See y'all don't know everything that happens I am not paid nothing this happens on their private property. Everything that is gathered goes to the family that they are helping. It does not go to Mr. Diaz it goes to the family. **Mayor Arrendell**- And all of that is understood. **Interpreter**- we understand what you are saying. We don't have control about the don't drink thing. **CM Chunn**- That is why you need to hire security. **CM Ortiz**- So what if it was a biker club and someone was hurt so don't you think they would have a benefit for that person. That is the same situation going on here. It seems they are being targeted. **CM Chunn**- It needs to just say mass gathering or an event not just a rodeo. **CM Ortiz**- It looks like it is aimed at one person. **CM Lee**- Go investigate any event that is happening even if it is just a benefit even on private property if there is a certain amount of people there, they still have security. **Mayor Arrendell**- Let me speak about private property too is like me I have 25 acres. It is not because you just live there. I have been home on the evenings on Sunday nights to where you cant even go to sleep because all you hear is "ya, ya, ya, yaa, yaa" with the radio and the speakers are pointed straight to us. I am not trying to point out one person. If children are involved- Cynthia, you can roll your eyes all you want too but I am going to speak and this is my meeting. **Cynthia Silvia**-No I have the right to roll my eyes if I want too. **Mayor Arrendell**- You don't need to speak stop. I am trying to talk. **Cynthia Silvia**-I understand that. **Mayor Arrendell**- If you say something else. **Cynthia Silvia**- I am here for work. **Mayor Arrendell**- Frank remove her. Out. out. **Cynthia Silvia**- I am here for work. **Mayor Arrendell**- I understand but I am trying to hold a meeting. **Cynthia Silvia**-I didn't do anything. **Mayor Arrendell**- Out Cynthia. What I was trying to say is we are trying to find out when yall are having the events. You need to let us know. We are already lacking officers even though we have added another officer, so we now have seven days a week/ Then what else I am trying to say if there are children there and there is drinking there if it was my property and a child came up and was drinking beer and the cops showed up. Who is going to get that ticket. Answer me. **Interpreter**- He

is. Whoever I catch I make them leave. This is what I do with them every time. **CM Ortiz**- What days are the parties. **Interpreter**- That's what I told her when she the mayor stopped by and got mad and left. **Mayor Arrendell**- I did not get mad. I took a video then left. **Interpreter**- well that is what I saw. **CM Ortiz**- Several times he has tried to get security, and nobody will come out and work that. **Mayor Arrendell**- What I would like to see in future for events is that you notify the city of what is going on and that you have adequate parking. We still live here, and we are mostly residential, these are still our homes. Some people have forgotten this is why we get upset over things one thing keeps leading to another and it is becoming a losing battle for our city. If we don't have rules to follow, then what are we going to do? **CM Ortiz**- What is the big problem. **Mayor Arrendell**- We are receiving multiple complaints from citizens that can't get to their homes. **Secretary Pouncey**- That cars parked on the side of the road are blocking traffic, that trucks pulling trailer are turning in front of people off of Plum Grove Road onto 347 North. **Interpreter**- They never park on the street. **CM Ortiz**- So if they start parking and doing things right, we can get rid of these rules. **CM Chunn**- No, we still need this put into place for the future because other people are going to come in and we need this in place. **Mayor Arrendell**- That is what I am saying we don't have any rules then people do whatever. This is for y'all to make the decisions. **Secretary Pouncey**- You have to consider they are turning in front of traffic and blocking the main road. We only have one officer on duty that can't stand there and direct traffic. **CM Ortiz**- Its is just a party. **Mayor Arrendell**- They need to inform us of when this is happening. **Interpreter**- Who do we need to tell. We are a family. Friends and family we do this for everyone, this is a good thing for anybody. We would like to do something for the fire department. It rained so we was not able to do this. We don't want this to stop this is a good thing for all of us we help a lot of people. **CM Ortiz**- If it was a biker club they would do the same thing it is not every weekend. **Mayor Arrendell**- Do y'all want permitting do y'all want to pass this over. **CM Ortiz**- If we make them permit then that will take away from the benefit. **Mayor Arrendell**- I understand that Froy. **Secretary Pouncey**- We are trying to prevent them from having other benefits because they caused a bigger problem. **CM Lee**- They are just asking for them to notify the city. **Mayor Arrendell**- As soon as you know the benefit is happening just call Missy and let her know so she can notify everyone. The other thing is the parades. Do y'all have them afterwards? **Interpreter**- We have the parades before hand we never have parades at night. **Secretary Pouncey**- I have witnessed parades after dark multiple times with kids. **Nicole Rose**- I have also. **Secretary Pouncey**- on FM 1010 not recently but it has happened. **Nicole Rose**- same it was a big fiasco there was kids hanging off of trailers and there was almost fights because of the traffic. **Secretary Pouncey**- Parades are not a problem on the back side of the loop. **Interpreter**- We have vehicles in the front and the back. **Mayor Arrendell**- You need a flagger in the front and in the back. **Secretary Pouncey**- For traffic control. We have had fire department and officers hit from traffic. We are trying to protect y'all. **Mayor Arrendell**- Moving forward we need notification on when you are having an event. So no action at this time.

- c. Mass gathering Ordinance with fines speak with the Fire Marshall and see what the legal limits are as to how many acres.



- d. Nuisance Ordinance with fines for Commercial properties made by CM Lee, 2<sup>nd</sup> by CM Ortiz, passed unopposed. They
  - e. Motion to table Traffic control Ordinance with fines made by CM Lee, 2<sup>nd</sup> by CM Enloe, passed unopposed.
  - f. Livestock control Ordinance with fines what the attorney recommends per the State of Texas guidelines made by CM Lee, 2<sup>nd</sup> by CM Enloe, passed unopposed.
17. Motion to update permitting for the following
- a. Driveway permits to start the permitting process made by CM Lee, 2<sup>nd</sup> by CM Enloe, passed unopposed.
  - b. Reinspection fees set to \$150.00 for residential and \$500.00 for Commercial made by CM Lee, 2<sup>nd</sup> by CM Chunn, passed unopposed.
  - c. Actions to take for noncompliant residents look into what is legally permitted made by CM Ortiz, 2<sup>nd</sup> by CM Lee, passed unopposed.
18. Announce May 3, 2025, election dates and related matters start tomorrow January 15 and end Valentines Day February 14. No Action required.

**Council Member Danielle Enloe left the meeting due to family emergency. A quorum was still present.**

- 19. Motion to declare January 2025 fair housing month made by CM Chunn, 2<sup>nd</sup> by CM Lee, passed unopposed.
- 20. Motion to approve equal employment opportunity and affirmative action policy made by CM Lee, 2<sup>nd</sup> by CM Ortiz, passed unopposed.
- 21. No Action landowner not present for soccer fields or food park located at 570 Cr 347 south Cleveland, Texas.
- 22. Motion to table Julpit a sand/gravel pit to operate at 8992 Plum Grove Road made by CM Lee, 2<sup>nd</sup> by CM Ortiz, passed unopposed.

**Discussion- Mayor Arrendell-** They have been served several stop work orders and still haven't stopped working. We are going to table this tonight and that y'all can cease operation until we have a special meeting. **CM Lee** – They should not be open and functioning without some kind of road use agreement or something put into place. Until then they should not be open. We need to find everything out from our attorney before we have a special meeting so they can guide us. **CM Chunn-** We need more information from the 3<sup>rd</sup> party vendor for the road bonds also. **Owner-** Can we operate. **CM Chunn-** No, we don't have good faith with y'all you have not followed anything that has been requested from y'all. I don't trust anything that they tell us. **Owner-** There was nothing on the stop work order that told us why we were to stop. **Mayor Arrendell-** Y'all have not followed anything that we have asked. **CM Lee-** If they cause the culvert at orange branch to collapse that is on them not us there is nothing in writing so no they do not need to continue working. I want something in writing saying y'all are responsible for destroying the roads.

- 23. Receive reports, discuss, and provide input on reports from:
  - d. Discussion of Local, County, and State Updates no updates
  - e. GLO Grant no updates
  - f. FEMA
    - a. Hurricane Harvey no updates
    - b. May 3, 2024, flooding no updates

- 24. Motion to Adjourn @ 9:45 P.M. made by CM Lee, 2<sup>nd</sup> by Ortiz, passed unopposed.



# City of Plum Grove Municipal Court

PO Box 1358, Splendora, TX 77372

Phone: (281) 659-4300 Option 2

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## January 2025 Report

*Emails to Judge Goodwin reviewing the December 9, 2024, City Council meeting along with weekly reports to Mayor Mary Arrendell and all City Council members are reviewed below.*

Ordinances 1209-2024B Appointing Brian Stanley as Associate Judge and 1209-2024C Adopting a Youth Diversion program were signed and sent to Judge Goodwin. Both ordinances were printed and put in a binder in the court room per Judge Goodwin's request.

RVI (images scanned into iCON) is fully functional, and I have been properly trained on how to use the system. Working daily on scanning closed cases into iCON and getting the file cabinets cleaned out.

Working on day-to-day operations such as on Mondays pulling down credit card payments and applying them to cases. On Fridays doing a citation audit to make sure all citations issued by Plum Grove Police Department have been turned in. If there are any questions about citations this is when I communicate with the issuing officer for clarification so I can answer any questions for the prosecutor before the court date. During the week, I also return and answer phone calls, emails, and any walk-ins. Monthly reports for GHS, Comptroller, and Omni Base have been completed on time and mailed out.

Changes to the Plum Grove Municipal Court bank account with SouthSide Bank were approved but no changes have been made yet. Waiting on December 9, 2024, City Council meeting minutes to be approved and taken to SouthSide Bank in Splendora.

Access to City Hall cameras was approved but no action has been taken.

TMCEC has a list of online courses that can be taken at no cost and be applied to the Continuing Education (CE) hours needed for the Academic Year. I signed up for six (6) classes and completed all of them which gave me a better understanding of the Youth Diversion program as well as other hot topics in the court. In total I received nine (9) CE hours. A copy of my certificate of completion has been printed and put in my personnel file along with being in the binder in the court room.

Yearly membership to TCCA was renewed.

Court Clerk Certification Level 1 was updated as of January 1, 2025. This means there is a new test and study materials. I am working on reading the new materials as well as completing the practice test.

Youth Diversion Program has been fully typed up and printed for review if anyone was to request it.

Upcoming court dates and council meeting agenda request sent to Judge Goodwin.

Approved holiday list and court dates for 2025 sent to Diana Chunn for the City of Plum Grove website to be updated.

Advised all parties weekly of any closings for Court such as Christmas Day, the day after Christmas, New Years Day, and Martin Luther King Jr. Day. These closing were documented on the City Hall front door in English and Spanish as well as our phone system auto message.

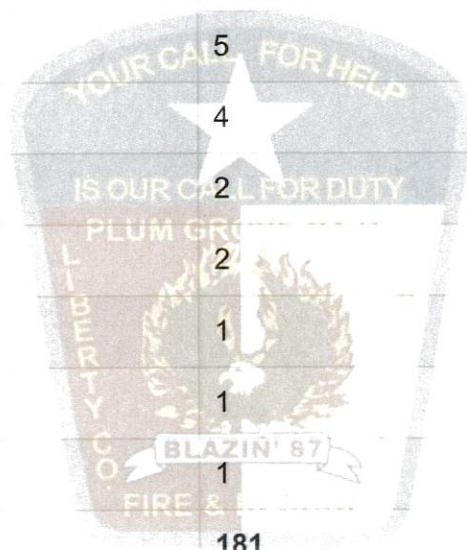
Jillian Frazier  
Court Administrator

# PLUM GROVE VFD

12/01/2024 - 12/31/2024 (31 Days)

## Breakdown by Incident Category

Incident Category	# Incidents	% of Total
Medical	101	55.8%
Canceled	28	15.46%
Accident	24	13.25%
Fire	12	6.62%
Unauthorized burning	5	2.76%
Alarm	4	2.2%
Utility Problem	2	1.1%
HazMat	2	1.1%
Agency Assist	1	0.55%
Public Service	1	0.55%
Rescue	1	0.55%
<b>Total</b>	<b>181</b>	<b>100%</b>



## Detailed Breakdown by Incident Type

Incident Type	# Incidents	% of Total
Assist police or other governmental agency	1	0.55%
Brush or brush-and-grass mixture fire	1	0.55%
Building fire	2	1.1%
Camper or recreational vehicle (RV) fire	1	0.55%
Dispatched & canceled en route	9	4.97%
Dispatched & canceled prior to checking en route	16	8.83%



Dispatched and No Response	2	1.1%
False alarm or false call, other	4	2.2%
Gas leak (natural gas or LPG)	2	1.1%
Grass fire	1	0.55%
Medical assist, assist EMS crew	101	55.8%
Motor vehicle accident with injuries	8	4.41%
Motor vehicle accident with no injuries	16	8.83%
Natural vegetation fire, other	1	0.55%
No incident found on arrival at dispatch address	1	0.55%
Outside rubbish fire, other	1	0.55%
Outside rubbish, trash or waste fire	2	1.1%
Passenger vehicle fire	3	1.65%
Power line down	2	1.1%
Search for lost person, other	1	0.55%
Service Call, other	1	0.55%
Unauthorized burning	5	2.76%
<b>Total</b>	<b>181</b>	<b>100%</b>

